

AUGUST 13TH, 2024: THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD AT THE HANNA TOWN HALL OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Nordquist called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken Council Members present constituting a quorum were:
Council Members:
Sam Sikes
Alice Million
Bill Dys
David Felix
Also present:
Town Treasurer/Clerk: Ann Calvert
Clerk/Treasurer/Clerk of Court Vivian Gonzales

APPROVE AGENDA: Cm. Sikes **moved to approve the agenda, with the correction of Ellen Freeman being the visitor to speak for H.A.R.T of Hanna.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

Discussion was held on were to put citizen participation on agenda, or to eliminate it and have citizens fill out a request to be added to agendas in the future, more discussion will be held next meeting.

APPROVE MINUTES: Cm. Sikes **moved to approve July 9th, 2024 Regular Meeting Minutes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB	No Report
Public Works Department	August Report
WTP	August Report
Marshal’s Office	August Report
Rec Center	No Report
SCWEMS	June 2024 Minutes
CCVC	No Report
Hanna Housing Board	June Minutes and Reports
Museum Board	July, 2024 Minutes and Reports
2019 SPT JPB	July 2024 Minutes and Report
Carbon County Library System	June, 2024 Minutes
Engineering Associates	Monthly Report
Carbon County Sheriff’s Office`	July, 2024 Report
Wyoming Community Gas	No Report

EXECUTIVE SESSION:

Cm. Sikes **moved to go into Executive Session at 6:41 pm for personnel matters.** Cm. Dys seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to come out of executive session at 6:54 pm.** Cm. Dys seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to approve the minutes of the executive session meeting minutes.** Cm. Dys seconded the motion. Motion carried with all members present voting aye. Mayor Nordquist read aloud the following statement “The minutes of the executive session shall be placed in an envelope marked with the date of the executive session, sealed and filed in

the clerk’s office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order.”

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID JULY 31, 2024 AS FOLLOWS:

Amazon.com	Town Hall outdoor beautification project items	\$459.02
Amazon.com	Office Supplies-glue, daily planner, post it notes	\$54.76
Amazon.com	Town Park Maintenance-Sprinkler heads	\$35.97
Amazon.com	KCD-Water Balloons	\$24.99
Amazon.com	Office Supplies-Council name plate	\$11.98
Amazon.com	KCD- 3 on 3 basketball trophies	\$56.35
Amazon.com	Town Park Maintenance-sprinkler system control panel	\$97.99
Amazon.com	HMO-seat covers for Charger	\$127.16
Amazon.com	HMO-retention slim holster	\$138.14
Amazon.com	HMO- 2 pet capture poles	\$211.98
Amazon.com	HMO-Custom Patch	\$15.78
Amazon.com	HMO-Equipment	\$502.41
Amazon.com	HMO- Vehicle Maintenance	\$69.95
Amazon.com	HMO- Uniforms	\$63.96
Big D-ACH	HMO- Fuel	\$35.15
Black Hills Energy	Monthly Utilities	\$742.23
Brian Halcomb	KCD Entertainment-Drum a thon and DJ Services	\$1000.00
Carbon County Clerk	Dump Truck Title Fee	\$15.00
Carbon County Treasurer	Property Taxes on Rosebud Property	\$225.34
Culver’s	HMO-Meals	\$37.49
Culver’s	HMO-Meals	\$35.58
Fremont Motor Company	PWD- 2 New Trucks	\$87,258.00
Good To Go	HMO-Fuel	\$76.15
Good To Go	HMO-Fuel	\$48.01
Hanna Card Station-ACH	HMO-Fuel	\$154.51
Honeywagon Sanitation	Monthly roll off fees and portable potty rental	\$2,536.14
Jennifer Kline	2004 Ford F750 Dump truck	\$25,000.00
Maverick-ACH	HMO-Fuel	\$101.70
McDonald’s	HMO-Meal	\$22.55
Microsoft Azure	Monthly Server Back-up	\$24.72
PSI Services	Water Treatment Level 2-G. Buckendorf	\$106.00
Rocky Mtn Power	Electric Services	\$5,483.68
Sam’s Club-ACH	KCD-Supplies	\$259.90
Stinker’s	HMO-Fuel	\$53.02
Sundahl, Powers Kapp & Martin	Legal Services	\$502.06
Town of Hanna	Prize money for KCD	\$375.00
Town of Hanna	Change for KCD	\$200.00
WAM=WCCA	Energy Lease Program	\$650.00
WAM	Membership Dues	\$1,170.08
Xesi Document Solutions	Copier Base Charge and copy overage	<u>\$231.37</u>
Grand Total		\$128,245.13

Bills To Be Paid August 14, 2024 AS FOLLOWS:

BCN	Long Distance Charges	\$109.42
Bearcom	Reprogramming radios	\$600.00
Boomgaars	Def Fluid Trash Truck	\$239.99
Carbon County Clerk	New Title Fees for New PWD Trucks	\$30.00
Carbon County Clerk	MOU with County Sheriff’s Office	\$5,000.00
Carbon County Clerk	Lien Release Fee for 2215 3 rd St. Elmo	\$12.00
Carbon Power and Light	Monthly Charge	\$36.60
City of Laramie	Tipping Fees	\$1,510.11
Colette Smith	Membership Refund	\$245.36
Dan Debakey	Membership Refund	\$48.70
Dorn Hetzel	Membership Refund	\$87.35
Energy Labs	Water Samples	\$505.00
Engineering Associates	Engineering	\$27,937.00
Eva West	Membership Refund	\$97.40
Frank Chaffin	Membership Refund	\$276.03
Greiner Motors	HMO-Vehicle Repair Supplies	\$378.42
Greta Clark	Membership Refund	\$75.00
Grizzly Construction	Pay app #8- old town rehabilitation project	\$242,995.39
Hanna Home Town Market	KCD Supplies, Office Supplies, Car Battery-HMO	\$359.25

August 13th, 2024 Regular Meeting

J. Allen Reddish	Membership refund	\$50.50
Jennifer Kline	Membership refund	\$276.03
Josh Ramirez	Membership refund	\$153.35
Karin Dorsey-Hierath	Membership refund	\$48.70
Kilburn Tire	Mounting for front end loader	\$68.50
KTGA/KBDY	Advertising for KCD	\$600.00
Maro Dalley	Membership refund	\$87.66
Mike McGraw	Membership refund	\$116.80
Municipal Treatment Equipment	Chlorine Room Project	\$19,030.00
Norco, Inc.	Cylinder Rental	\$87.42
PVS DX, Inc.	Monthly Fee	\$80.00
PVS DX Inc	WTP Chemicals	\$4,428.27
Rawlins Ace Hardware	6 Bags of potting soil	\$71.94
	Oil, filters, tools, battery for lawn mower, shop supplies	\$1,041.62
Rawlins Auto Parts		
Rocky Mountain Print Solutions	Payroll checks	\$105.00
Saratoga Sun	KCD Advertising and RFP for Attorney Ad	\$420.00
Stacey Strick	Membership Refund	\$60.81
Tim Gregory	Membership Refund	\$73.02
Town of Hanna	Petty Cash Replenishment	\$256.77
Town of Hanna	Town Property Utilities	\$665.08
Union Telephone Company	Telephone Services for Departments	\$692.05
Union Telephone Company	Cell Phones	\$331.84
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Walmart	KCD Supplies	\$206.08
Walmart	KCD Supplies	\$166.17
Walmart	KCD Supplies	\$12.40
Walmart	KCD Supplies	\$6.96
Watchcard	Fuel for Departments	\$1,575.32
WY Tribune Eagle	RFP for Town Attorney	\$106.66
Xesi Document Solutions	Base Charge	\$37.00
Grand Total		\$312,497.45

Cm. Felix moved to approve all Department Reports, Income Statement for July and July Financial Summary, ratify Bills Paid July 31st, 2024, July Payrolls, and Bills to be paid August 14th, 2024. Cm. Million seconded the motion. The motion carried with all present members voting aye.

VISITORS: Ellen Freeman, approached the council and questioned what needed to be done with the H.A.R.T of Hanna’s business license if they were to expand what the business offers. They have been working with Dept of Health and other food panties to have a Food Pantry at the H.A.R.T of Hanna store to be available for those in need during business hours of the store. Clerk Gonzales, stated that each time they expand or are offering something new in their business that the business license needs to be updated with the town and then renewed yearly.

UNFINISHED BUSINESS:

No unfinished business at this time.

NEW BUSINESS:

APPROVAL FOWL PERMIT SUBMITTED BY MATTHEW COPELAND AT 201 HARRISON ST.

Cm. Millon **moved to table the fowl permit submitted by Matthew Copeland at 201 Harrison St.** Cm. Dys seconded the motion. Cm. Sikes abstained. Motion carried with all present members voting aye.

APPROVAL OF FOWL PERMIT SUBMITTED BY AUBRY JEORGESSEN AT 103 MOUNTAIN VIEW CT.

Cm. Millon **moved to table the fowl permit submitted by Aubry Jeorgesen at 103 Mountain View Ct.** Cm. Dys seconded the motion. Cm. Sikes abstained. Motion carried with all present members voting aye.

APPROVAL OF BUILDING PERMIT SUBMITTED BY HANNA HIGH SCHOOL FOR A POLE BARN TO HELP HOUSE 4H ANIMALS.

Cm. Sikes **moved to table the approval of the building permit submitted by Hanna High School for a pole barn to help house 4H animals** Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO REDUCE CCSO HOURS FOR THE MOU WITH THE SHERIFFS OFFICE AND TOWN OF HANNA.

Cm. Dys **moved to give 30 days' notice to terminate the MOU with the County Sheriff's Office and The Town of Hanna.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR TREASURER AND CLERK TO ATTEND WAMCAT CONFERENCE IN CASPER SEPTEMBER 11-13, 2024 AND CLOSE TOWN HALL THOSE DAYS.

Cm. Felix **moved to approve the treasurer and clerk to attend the WAMCAT Conference in Casper September 11-13, 2024 and to close the Town Hall those days.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 405 ON THE 1ST READING, AN ORDINANCE OF THE TOWN OF HANNA, CARBON COUNTY, WYOMING AMENDING TITLE 17 OF THE HANNA TOWN CODE REGULATING SPECIAL USE PERMIT USES FOR R1 ZONING.

Cm. Felix **moved to approve Ordinance 405 on the 1st reading, An Ordinance of the Town of Hanna, Carbon County, Wyoming amending Title 17 of the Hanna Town Code regulating special use permit uses for R1 zoning.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO START PLUMBING WINTERIZATION AFTER AUGUST 20TH, 2024 FOR THE HANNA RECREATION CENTER.

Cm. Dys **moved to approve to start the plumbing winterization after August 20th, 2024 for the Hanna Recreation Center.** Cm. Million Seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PAY APP #8 FROM GRIZZLY CONSTRUCTION AND EXCAVATION LLC. FOR OLD TOWN WATER REHABILITATION PROJECT PHASE #2 IN THE AMOUNT OF \$242,995.39.

Cm. Sikes **moved to approve Pay App #8 from Grizzly construction and Excavation LLC. for Old Town Water Rehabilitation Project Phase #2 in the amount of \$242,995.39.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 406 ON THE 1ST READING, AN ORDINANCE OF THE TOWN OF HANNA, CARBON COUNTY, WYOMING, AMENDING TITLE 13 OF THE HANNA TOWN CODE, COST OF METER AND SEWER TAPS.

Cm. Sikes **moved to approve Ordinance 406 on the 1st reading, An**

Ordinance of the Town of Hanna, Carbon County, Wyoming Amending Title 13 of the Hanna Town Code, cost of meter and sewer taps. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF SUBMITTING A GRANT APPLICATION TO DISCOVER WYOMING FOR A TOWN LED SIGN REPLACEMENT.

Cm. Dys **moved to approve submitting a grant application to Discover Wyoming for a Town LED Sign Replacement.** Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL ON ROOF REPLACEMENT PROPOSALS FOR TOWN HALL.

Cm. Dys **moved to table the proposals for the Town Hall roof replacement to obtain more proposals.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

ADJOURNMENT:

Meeting adjourned at 7:44 pm

Vivian Gonzales
Clerk/Treasurer

Jayson Nordquist
Mayor