

NOVEMBER 12TH, 2024: THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD AT THE HANNA TOWN HALL OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Nordquist called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken Council Members present constituting a quorum were:
Council Members:
Sam Sikes
Alice Million
Bill Dys
David Felix
Also present:
Town Treasurer/Clerk: Ann Calvert
Clerk/Treasurer/Clerk of Court: Vivian Gonzales
Public Works Supervisor: Larry Korkow

APPROVE AGENDA: Cm. Dys **moved to approve the agenda with the deletion of the Visitor from Carbon County Sheriff’s Office for the DigiTicket Presentation.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Sikes **moved to approve October 8th, 2024 Regular Meeting Minutes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB	No Report
Public Works Department	November, 2024 Report
WTP	November, 2024 Report
Marshal’s Office	November, 2024 Report
Rec Center	No Report
SCWEMS	September, 2024 Minutes
CCVC	July, August, September, October Minutes
Hanna Housing Board	September Minutes and Reports
Museum Board	October, 2024 Minutes and Reports
2019 SPT JPB	October 2024 Minutes and Report
Carbon County Library System	September, 2024 Minutes
Engineering Associates	Monthly Report
Wyoming Community Gas	No Meeting

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID October 31st, 2024 AS FOLLOWS:

Amazon.com	HMO-Public Relations-Supplies, wristbands	\$34.99
Amazon.com	Janitor Supplies	\$23.99
Amazon.com	HMO- Public Relations-Supplies, games, bags, etc.	\$173.54
Amazon.com	HMO-Police Equipment-Shoulder Strap binders, Miranda warning cards	\$82.84
Amazon.com	HMO- Police Equipment-Ball Caps, Winter Caps, Patches	\$99.91
Amazon.com	Office Supplies-Wall mount file folders-HMO	\$33.99
Amazon.com	HMO-Police Equipment	\$238.36
Amazon.com	Candy for Halloween Bags for school-Town Hall	\$68.99
Amazon.com	Supplies for School Halloween Bags-Town Hall	\$34.97
Amazon.com	Candy for Town Hall	\$34.99
Amazon.com	Janitor Supplies-Urinal Cakes-HMO	\$16.99
Amazon.com	Electronic Supplies-Ink-Town Hall	\$465.69
Amazon.com	Office Supplies-Ink Pens	\$41.33
Amazon.com	HMO-Public Relations-assorted crayons	\$9.49
Amazon.com	HMO-Shovels for vehicles	\$158.94
Amazon.com	Janitor Supplies-wet jet cleaning solution	11.97
Amazon.com	Office Supplies- Name Plates-Trent Wozniak	\$35.48
Black Hills Energy	Monthly Utilities	\$573.92
Elk Mtn Conoco & Towing	Fuel-Trash Truck	\$131.20
Galls	Police Equipment-2 Marshal Badges, 2 deputy badges	\$703.84
Galls	Police Equipment- baton, patrol bag, car seat organizers, nightstick mounted light, key ring holder magazine case, double cuff case, glove pouch, serpa holster, molded belt keeper, lockout set, handcuffs, pepper gel, trauma BLS Kit	\$1,830.97
Galls	Police Equipment-Gloves, jackets, duty belt, short sleeve shirts, waterproof zipper boots, EMS Pants	\$1,450.63
Gary's Plumbing & Heating	Winterization of Hanna Rec Center Plumbing	\$6,382.72
Honeywagon Sanitation	Roll off and tipping fees, and portable potty rental, tire disposal fees	\$5,545.47
IDOC Market.com	Idoc Market Carbon County-yearly renewal	\$250.00
Microsoft Azure	Monthly Server Back-up	\$24.72
Pitney Bowes Global Financial	Postage for all Departments	\$500.00
Rocky Mtn Power	Electric Services	\$4,551.19
Team Viewer	Annual Payment	\$132.60
WAM-WCCA	Energy Lease Payment	\$650.00
WYDOT	New License Plate Design for Town Vehicles	\$190.00
Xesi Document Solutions	Base charge and copy overage	<u>\$102.11</u>
Grand Total		\$24,585.63

Bills To Be Paid November 13th, 2024 AS FOLLOWS:

BCN	Long Distance Charges	\$115.06
Blakeman Propane	Propane for heat at Water Treatment Plant	\$1,620.00
Carbon County Treasurer	617 4 th St. -Elmo property Taxes, well site	\$63.51
Carbon Power and Light	Monthly Charge	\$36.48
CDW Government	Computers, monitors, laptop, synology disk station, 4 hard drives for Town Offices	\$10,914.55
City of Laramie	Tipping Fees	\$2,056.32
Engineering Associates	Engineering and Old Town Phase II	\$4,581.94
Galls, LLC	HMO-Police Equipment-3x patrol jacket, expandable baton, elite belt keepers	\$380.96

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Galls, LLC.		HMO-Police Equipment- 4 in 1 patrol jacket, men's EMS pants, binoculars, brown belt, baton holder, clip key, handcuffs, trauma bag	\$1,341.90
Grizzly Construction	Excavating and	Valve Box, mega lugs, valve, pipe, transition gaskets, thrust block, anode, bolt and gasket pack, labor	\$8,628.23
Grizzly Construction	Excavating and	Pay App #9, for Old Town Waterline Rehabilitation Project, Phase II	\$180,257.69
Grizzly Construction	Excavating and	Meter Pits, 1' meter pit, ¾' meter pit, 18 x 4 insulated pad, BX lid w/tr Hole side lock	\$2,402.40
Law Enforcement Systems Mountain States, CPA's Norco, Inc.		HMO-Police Equipment, parking violation labels, abandoned vehicle labels, inmate personal property receipts	\$146.00
PVS DX Inc.		Audit Services for F-66 form	\$9,824.00
Quill Corporation		Cylinder Rental	\$87.42
Quill Corporation		Cylinder Rental	\$80.00
Quill Corporation		Office Supplies, desk calendars and planners	\$84.35
Quill Corporation		Office Supplies, pens, calculator ribbon, calculator rolls,	\$96.66
Quill Corporation		Janitor Supplies-paper towels, toilet bowl cleaner, toilet bowl brushes	\$79.76
Quill Corporation		Annual Membership	\$69.99
Rawlins Auto Parts		Hydraulic fittings, oil filters, fuel filter, air filters, credit refund, Oil filter H1, oil filter generator, 2 fuel filters, 1 air filter	\$295.14
Rawlins Daily Times		Newspaper yearly subscription	\$202.00
Sundahl, Powers, Kapp & Martin		Legal Services for September	\$240.50
The Radar Shop		Annual Certification on Marshal Vehicles	\$320.50
Town of Hanna		Town Property Utilities	\$501.35
Union Telephone Company		Telephone Services for Departments	\$621.28
Union Telephone Company		Cell Phones	\$331.50
Valley Fire Extinguisher		Service on all Rec Center and Landfill Extinguishers	\$339.55
Valli Information		Monthly Maintenance on OTC Payments	\$25.00
Watchcard		Fuel for Departments	\$1,024.31
Wyoming Rents, LLC		PWD Equipment Repair- Valve kit, Spring for Blade	\$186.06
Xerox Financial Services		Lease Payment	\$37.00
Xesi Document Solutions		Base Charge and overages	\$154.96
Grand Total			\$215,868.66

Cm. Dys moved to approve all Department Reports, Income Statement for October and October Financial Summary, ratify Bills Paid October 31st, 2024, October Payrolls, and Bills to be paid November 13th, 2024.
Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

VISITORS: No Visitors

UNFINISHED BUSINESS:

APPROVAL OF PURCHASING DIGITICKETS FOR THE HANNA MARSHAL'S OFFICE.

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Cm. Felix **moved to postpone the approval of purchasing Digitickets for the Hanna Marshal's Office until we can have a workshop.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

APPROVAL OF PAY APP #9 FOR THE OLD TOWN WATER SYSTEM REHABILITATION PROJECT PHASE II, FOR THE AMOUNT OF \$180,275.69.

Cm. Sikes **moved to approve Pay App #9 for The Old Town Water System Rehabilitation Project Phase II, for the amount of \$180.275.69**
Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO OF CHANGE ORDER #4 FOR THE OLD TOWN WATER SYSTEM REHABILITATION PROJECT PHASE II FOR A DECREASE OF \$137,085.96.

Cm. Felix **moved to approve Change Oder #4 for the Old Town Water System Rehabilitation Project Phase II for a decrease of \$137,085.96.**
Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO APPROVE THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE OLD TOWN WATER SYSTEM REHABILITATION PROJECT PHASE II AND TO HAVE MAYOR NORDQUIST SIGN IT.

Cm. Dys **moved to postpone approving the Certificate of Substantial completion for the Old Town Water System Rehabilitation Project Phase II, and to have Mayor Nordquist sign it, until December 10th, 2024 meeting.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR CHANGE ORDER #1 FROM HIGHROAD ROOFING FOR THE TOWN HALL ROOF REPLACEMENT PROJECT IN THE AMOUNT OF \$39,399.24

MOTION DIED FOR LACK OF A MOTION.

CITIZEN PARTICIPATION:

A citizen asked if the town could help her get in contact with the railroad about an old Railroad building, town can give her contact info.

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A citizen on Mineral Dr. brought up concern of a fire hydrant that was removed in front of their home and when it plans to be replaced. Public Works Director Larry Korkow advised that they are working on replacing it soon once they get all the needed parts arrive.

A citizen asked the Marshal’s Department about recently purchased fire arms for the Marshal’s office and what was wrong with the ones we had. Marshal Starr advised that the new one meet the new standards and are similar to what other agencies are carrying. Citizen also asked what will be done with the older fire arms and the extra ammunition that the department had. Marshal Starr advised the citizens that the company that sold him the new fire arms is willing to buy back the old fire arms and old ammunition and give store credit for future purchases as to take the burden of liability off of the Town to hold a Bidding process and backgrounds checks to sell the firearms and ammunition.

EXECUTIVE SESSION:

Cm. Dys **moved to go into Executive Session at 6:48 pm for personnel and legal matters.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye. Cm. Felix **moved to come out of executive session at 7:06 pm.** Cm. Dys seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to approve the minutes of the executive session meeting minutes.** Cm. Felix seconded the motion. Motion carried with all members present voting aye. Mayor Nordquist read aloud the following statement “The minutes of the executive Session shall be placed in an envelope marked with the date of the executive session, sealed and filed in the clerk’s office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order.”

ADJOURNMENT:

Meeting adjourned at 7:07 pm

Vivian Gonzales
Clerk/Treasurer

Jayson Nordquist
Mayor