

OCTOBER 8TH, 2024: THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD AT THE HANNA TOWN HALL OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor Nordquist called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken Council Members present constituting a quorum were:
Council Members:
Sam Sikes
Alice Million
Bill Dys
David Felix
Also present:
Town Treasurer/Clerk: Ann Calvert
Clerk/Treasurer/Clerk of Court Vivian Gonzales

APPROVE AGENDA: Cm. Sikes **moved to approve the agenda with the additions of having August, 2024 CCVC minutes, August, 2024 Carbon County Library Minutes, and under New Business adding as new item A. and moving each item down one letter, with the new item A. being the swearing in of new part-time Deputy Marshal Trent Wozniak and item L. will be a proposal from Union Wireless for a new phone system at town hall and to connect to fiber optics.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Dys **moved to approve September 10th, 2024 Regular Meeting Minutes and September 19th, 2024 Special Meeting Minutes.** Cm. Felix seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB	No Report
Public Works Department	No Report
WTP	No Report
Marshal's Office	October Report
Rec Center	No Report
SCWEMS	August and September 2024 Minutes
CCVC	August, 2024 Minutes
Hanna Housing Board	No Minutes and Reports
Museum Board	September 2024 Minutes and Reports

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**2019 SPT JPB
Carbon County Library System
Engineering Associates
Wyoming Community Gas**

**September 2024 Minutes and Report
July and August, 2024 Minutes
Monthly Report
September Meeting Agenda and Reports**

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID SEPTEMBER 30, 2024 AS FOLLOWS:

Amazon.com	Garden House nozzle-Town Hall	\$16.49
Amazon.com	Nose end zinc sweeper for WTP	\$47.99
Amazon.com	Pocket Flashlights for Town Employees	\$369.90
Amazon.com	Electronic Supplies-D and AA Batteries	\$37.97
Amazon.com	Office Supplies, address labels, parliamentary quick guides	\$35.39
Amazon.com	Electronic Supplies-Ink Cartridges	\$207.87
Assoc. of Public Treasurer	Annual Membership for Treasurer	\$159.00
Black Hills Energy	Monthly Utilities	\$593.79
Burger King	WAMCAT-Meals	\$12.17
Crest Insurance	Auto and Commercial Property Premiums	\$11,043.00
eBay	Oil Pan Gaskets-PWD	\$16.47
Holiday Inn East	WAMCAT- rooms for conference	\$214.00
Honeywagon Sanitation	Roll off and tipping fees, and portable potty rental	\$2,512.91
JB's Stop and Shop	Fuel for WAMCAT Conference	\$30.00
Loaf N Jug	Fuel-HMO	\$41.25
McDonald's	WAMCAT-Conference meal	\$12.68
Microsoft Azure	Monthly Server Back-up	\$25.54
Mike's Deuces	CCCOG Meals-Hosted September meeting	\$321.18
PVC Pipe Supplies	Supplies	\$121.86
Rocky Mtn Power	Electric Services	\$5,128.36
Rocky Mtn Print Solutions	Utility Post Cards for UBilling	\$1,417.80
Shell-ACH	WAMCAT Conference Fuel	\$42.48
Taco Bell	WAMCAT Conference meal	\$10.70
U.S. Post Office	Postage to send router back to Union from Rec Center	\$11.30
Wesco	WTP Chlorine Room upgrade	\$13,675.00
Xesi Document Solutions	Base charge and copy overage	<u>\$196.78</u>
Grand Total		\$36,301.88

Bills To Be Paid October 9th, 2024 AS FOLLOWS:

BCN	Long Distance Charges	\$115.40
Carbon Power and Light	Monthly Charge	\$36.24
CDW Government	Computers, monitors, laptop, synology disk station, 4 hard drives for Town Offices	\$10,914.55

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City of Laramie	Tipping Fees	\$1,617.21
CNA Surety	Bond for Judge Massey	\$100.00
Dana Kepner	Repair of VXU meter reading device	\$1,675.00
Drummonds Refrigeration	Freon removal on 42 units, travel and labor	\$1,715.00
Engineering Associates	Engineering and Old Town Phase II	\$4,665.85
Greiner Motors	Repair climate control and window tinting	\$1,123.88
Hanna Home Town Market	Office Supplies-Coffee for meetings	\$13.99
HighRoad Roofing	Roof Replacement project, 50% deposit	\$57,974.32
Mountain States, CPA's	Audit Services July and August	\$7,136.00
Norco, Inc.	Cylinder Rental	\$84.60
OC Rugged Laptops	2 refurbished tough books for HMO	\$3,188.00
One-Call of Wyoming	Dig Tickets	\$23.25
Pitney Bowes	Postage Meter Rental	\$175.98
PVS DX Inc	Cylinder Rental	\$80.00
Rawlins Auto Parts	2 batteries for road grader	\$364.54
Rock Solid SST	New guns, holsters, and ammunition-HMO	\$3,417.50
Saratoga Sun	Town Hall roof replacement bid advertising	\$200.00
SCWEMS	Quarterly Payment for EMS Services	\$5,805.50
Stewart Signs	New LED Marques Sign	\$17,632.00
Sundahl, Powers, Kapp & Martin	Legal Services for August	\$1,127.63
Town of Hanna	Town Property Utilities	\$501.35
Union Telephone Company	Telephone Services for Departments	\$566.07
Union Telephone Company	Cell Phones	\$331.24
Valley Fire Extinguisher	Service on all Town Fire Extinguishers	\$340.65
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Watchcard	Fuel for Departments	\$1,254.06
WY Office of State Lands	Loan Payment	\$35,394.76
Wyoming Tribune Eagle	Town Hall Roof Replacement bid ad	\$480.08
Wyoming Machinery	Travel to Hanna and to check batteries on 777 dump truck	\$461.70
Wyoming Department of Transportation	Exempt license plates for New PW Trucks	\$30.00
Xerox Financial Services	Lease Payment	\$37.00
Grand Total		\$158,608.48

Cm. Felix moved to approve all Department Reports, Income Statement for September and September Financial Summary, ratify Bills Paid September 30th, 2024, September Payrolls, and Bills to be paid October 9th, 2024. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

VISITORS: Leslie Jefferson with Discover Carbon County Wyoming gave tourism project updates and introduced Cindy Loose who also gave updates on the Biennium's Destination Development Project. They also introduced a Resident Community Assessment survey to see where they can help us improve things in our community.

UNFINISHED BUSINESS:

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APPROVAL OF ORDINANCE 407 ON THE 3RD AND FINAL READING, AN ORDINANCE OF THE TOWN OF HANNA, CARBON COUNTY, WYOMING AMENDING TITLE 17 OF THE HANNA TOWN CODE REGULATING THE KEEPING OF ANIMALS WITHIN THE CORPORATE LIMITS OF THE TOWN OF HANNA AND THE KEEPING OF ANIMALS FOR EDUCATIONAL PURPOSES.

Cm. Sikes moved to approve Ordinance 407 on the 3rd and final reading, An Ordinance of the Town of Hanna, Carbon County, Wyoming amending Title 17 of the Hanna Town Code regulating the keeping of animals within the corporate limits of the Town of Hanna and the keeping of animals for educational purposes. Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO ACCEPT PROPOSAL TO WINTERIZE THE PLUMBING AT THE HANNA REC CENTER.

Cm. Felix moved to approve the proposal to winterize the Hanna Rec Center plumbing from Gary's Plumbing in the amount of \$6,382.72. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

OATH OF OFFICE FOR NEW PART-TIME MARSHAL DEPUTY

Mayor Nordquist swore in new hire Part-Time Hanna Marshal deputy, Trent Wozniak by administering the oath of office.

APPROVAL OF AN AGREEMENT AND CONTRACT WITH CARBON COUNTY FIRE DISTRICT AND THE TOWN OF HANNA FOR FIRE PROTECTION AND EMERGENCY SERVICES FOR 1 YEAR TO BE RENEWED YEARLY IN THE AMOUNT OF \$23,103.50 BEGINNING OCTOBER 31, 2024.

Cm. Million moved to approve the agreement and contract with Carbon County Fire District and the Town of Hanna for fire protection and emergency services for 1 year to be renewed yearly in the amount of \$23,103.50 beginning October 31, 2024. Cm. Dys seconded the motion. Motion carried with all present members voting aye. With Cm. Sikes and Felix abstaining due to conflict of interest.

APPROVAL TO JOIN THE NATIONAL FLOOD INSURANCE PROGRAM AT NO COST.

Cm. Felix **moved to approve joining the National Flood Insurance Program at no cost.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PURCHASING DIGITICKETS FOR THE HANNA MARSHAL'S OFFICE.

Cm. Sikes **moved to postpone the approval of purchasing Digitickets for the Hanna Marshal's Office so more information and training workshop could be obtained.** Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO SELL AMMO NOT BEING USED AND 2 FIRE ARMS FROM THE HANNA MARSHAL'S OFFICE.

Cm. Dys **moved to sell ammo not being used and 2 fire arms from the Hanna Marshal's office.** Cm. Felix seconded the motion. Motion carried with all present members voting aye. Marshal Starr will get with County as to the proper procedure to handle these sales.

APPROVAL FOR A REIMBURSEMENT GRANT FROM CARBON COUNTY VISITOR'S COUNCIL DBA DISCOVER CARBON COUNTY WYOMING FOR A NEW LED MARQUE SIGN IN THE AMOUNT OF \$17,632.00.

Cm. Dye **moved to approve a reimbursement grant from Carbon County Visitor's Council dba Discover Carbon County Wyoming for a new LED Marque sign in the amount of \$17,632.00.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR A NEW LED MARQUE SIGN IN THE AMOUNT OF \$17,632.00 TO BE PURCHASED FROM STEWERT SIGNS.

Cm. Felix **moved to approve the new LED Marque Sign in the amount of \$17,632.00 to be purchased from Stewert Signs.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2024-208, A RESOLUTION AMENDING THE EXPENDITURES FOR THE TOWN OF HANNA'S FISCAL YEAR 2023-2024.

Cm. Dys **moved to approve Resolution 2024-208, A Resolution amending the expenditures for the Town of Hanna's fiscal year 2023-2024.** Cm.

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Felix seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2024-209, A RESOLUTION AMENDING THE ANNUAL BUDGET FOR THE TOWN OF HANNA'S FISCAL YEAR 2024-2025 FOR THE TOWN HALL ROOF REPLACEMENT PROJECT AND THE LED SIGN.

Cm. Dys moved to approve Resolution 2024-209, A Resolution amending the annual budget for the Town of Hanna's fiscal year 2024-2025 for the Town Hall Roof Replacement Project and the LED Sign. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR ANN CALVERT (HR) TO RECEIVE NOTIFICATIONS CLEARANCE IF MOTION IS DETECTED ON SECURITY CAMERAS AT REC CENTER ALONG WITH HMO PERSONNEL, IF HMO IS NOT AVAILABLE.

Cm. Sikes moved to approve for Ann Calvert (HR) to receive notifications clearance if motion is detected on security cameras at Rec Center along with HMO personnel, if HMO is not available. Cm. Million seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ROOFING CONTRACT FROM HIGHROAD ROOFING AND TO HAVE MAYOR NORDQUIST SIGN IT.

Cm. Dys moved to approve the roofing contract from Highroad Roofing and to have Mayor Nordquist sign it. Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PROPOSAL FROM UNION WIRELESS FOR NEW PHONES, NEW PHONE SYSTEM AND TO CONNECT TO BROADBAND AT TOWN HALL.

Cm. Dys. moved to approve the proposal from Union Wireless for new phones, new phone system and to connect to broadband at Town Hall. Cm. Felix seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

A citizen asked if it was possible to get the waste station open on Sundays. Waste Station is currently open Tuesday thru Friday 8:00 am to 5:00 pm and Saturday's 8:00 am to 4:00 pm. Mayor Nordquist said he would look into.

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:19 pm

Vivian Gonzales
Clerk/Treasurer

Jayson Nordquist
Mayor