

PUBLIC HEARING

MAYOR OSTLING CALLED TO ORDER A PUBLIC HEARING AT 6:20 P.M. TO HEAR ANY PROTEST AGAING RENEWAL OF LIQOUR LICENSES FOR FRANCIS M &B, DBA NEW DINGY DAN’S, HANNA MINER INC., DBA SKINNY’S BEER GARDEN AND POULOS’ NUGGET BAR INC. FOR FISCAL YEAR 2023-2024.

NO PUBLIC COMMENT PUBLIC HEARING CLOSED AT 6:30 PM.

MAY 9TH , 2023

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Ostling called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

Sam Sikes

Roger Hawks

Jayson Nordquist

Absent:

Bill Dys

Also present:

Town Treasurer/Clerk:

Ann Calvert

Clerk/Treasurer/Clerk of Court

Vivian Gonzales

Rec Center Manager:

Kim Connolly

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda with the omission of item April’s Financial Summary and Statement. Addition of item H under new business reimbursement request for flag parts to Hanna Senior Center and Item I discussion on VFW building as presented by citizen, Debra Schasteen.** Cm. Hawks seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Nordquist **moved to approve the April 11th, 2023 Regular Meeting Minutes, Budget Workshop Minutes April 17th and April 24th, 2023.** Cm Sikes seconded the motion. The motion carried with all present members voting aye.

May 9th, 2023

BOARD AND DEPARTMENT REPORT

**HCJPB
Public Works Department
WTP
Marshal’s Office
Rec Center
SCWEMS
CCVC
Hanna Housing Board
Museum Board
2019 SPT JPB
Engineering Associates**

**Quarterly Meetings
April, 2023 Report
April, 2023 Report
April, 2023 Report
April, 2023 Report
January and February, 2023 Meeting Minutes
No Minutes
April, 2023 Minutes & Report
April, 2023 Minutes & Financials
April, 2023 Minutes and Report
Monthly Report**

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID April 30th, 2023, AS FOLLOWS:

| | | |
|-------------------------------|--|--------------------|
| Amazon | Janitor Supplies | \$197.15 |
| Amazon | Office Supplies | \$14.99 |
| Amazon | Building Maintenance | \$49.76 |
| Amazon | HMO-Vehicle Maintenance | \$29.99 |
| Amazon | Office Supplies | \$23.90 |
| Amazon | Janitor Supplies | \$26.97 |
| Amazon | Electronic Supplies | \$442.61 |
| Amazon | LED Sign power switch | \$216.56 |
| Biolyneus, LLC. | Shipping for pro biotic scrubber | \$497.00 |
| Black Hills Energy | Monthly Utilities | \$5,029.28 |
| Carbon County Clerk | Fire Protection Services | \$7,000.00 |
| CDW Government | McAfee Protection | \$1,264.35 |
| Honeywagon Sanitation | Roll off fees and portable potty rental | \$496.60 |
| Microsoft Azure | Monthly backup to server | \$25.95 |
| OWPSACSTATE | Water training course for Dave Sutter | \$226.00 |
| OWPSACSTATE | Water training course for Blaine Tolbert | \$226.00 |
| Pitney Bowes Global Financial | Postage | \$175.89 |
| Ramkota Hotel and Conference | 2 night stay for V. Gonzales for clerks conference | \$192.00 |
| Rocky MT Power | Monthly Utilities | \$7,796.69 |
| Sam’s Club | Membership Renewal | \$155.00 |
| Sam’s Club | Activity, Janitor, and vending machine supplies | \$328.12 |
| Saratoga Sun | Advertising for Audit firm, and public hearing | \$212.75 |
| Subway | Meal expense-V. Gonzales-Conference | \$14.25 |
| Sundahl, Powers Kapp & Martin | Legal Services for March | \$1,536.30 |
| Walmart | Bingo Supplies-Rec Center | \$25.20 |
| WAM-WCCA | Energy Lease Program Payment | \$650.00 |
| Wendy’s | Meal expense-V. Gonzales-conference | \$11.43 |
| Xerox | Lease Payment | \$37.00 |
| XESI Document Solutions | Base Charge and copy overage | <u>\$368.20</u> |
| Grand Total | | \$27,713.54 |

Bills To Be Paid May 10th, 2023 AS FOLLOWS:

| | | |
|------------------------|-----------------------|------------|
| APG of the Rockies | Annual Subscription | \$133.35 |
| BCN Telecom | Long Distance Charges | \$144.16 |
| Carbon Power and Light | Monthly Charge | \$32.76 |
| City of Laramie | Trash Tipping Fees | \$1,492.47 |
| Crest Insurance Group | ARGO Premium | \$152.00 |
| Dana Kepner | Supplies | \$346.80 |

May 9th, 2023

| | | |
|----------------------------|--|--------------------|
| Engineering Associates | Engineering Fees-Phase 2 Old Town Waterline Rehab | \$2,812.69 |
| Hanna Headlight | Monthly Website Fee | \$45.00 |
| Hanna Home Town Market | Supplies for Bingo | \$12.08 |
| Hanna Home Town Market | Supplies to clean radios-HMO | \$6.98 |
| Hanna High School | Rec Center Sign | \$70.00 |
| Jon Ostling | Reimbursement for meals | \$105.00 |
| Long Building Technologies | Service Agreement, damper purchase and replacement | \$8,364.00 |
| Mindee Sutter | Cleaning of HMO Vehicles | \$450.00 |
| Norco | Cylinder Rental-April | \$69.30 |
| | Vehicle Fuel for April, 55 gallons oil, 55 gallons | |
| Perkins Oil Company | power drive | \$3,522.91 |
| Rawlins Ace Hardware | Parts to fix desk | \$4.59 |
| Rawlins Auto Parts | Supplies | \$627.55 |
| Rec Supply | De Chlor for pool | \$181.50 |
| Saratoga Sun | Advertising for Marshal | \$70.00 |
| Town of Hanna | Town Property Utilities | \$657.26 |
| Union Telephone Company | Telephone Services for Departments | \$689.36 |
| Valli Information | Monthly Maintenance on OTC Payments | \$25.00 |
| Wyoming Dept. of Ag | License Renewals for Pool and Kitchen at Rec | \$100.00 |
| YMCA | Lifeguard Training for Kim Connolly | <u>\$70.00</u> |
| Grand Total | | \$20,185.38 |

Cm. Sikes **moved to approve all Department Reports, Ratify Bills Paid April 30th, 2023, April Payrolls, and Bills to be paid May 10th, 2023**, Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

No Citizen comments

COUNCIL COMMENTS:

Cm. Sikes would like to have a budget workshop with SCWEMS and possibly adjust waste station hours.

VISITORS:

Mark Kostovny-Hanna Station-Fire Chief, updated mayor and council on what the department has done this last year. Requested funds for the department if possible.

UNFINISHED BUSINESS:

APPROVAL OF THE 3rd READING OF ORDINANCE 398, AN ORDINANCE AMENDING TITLE 2 OF THE HANNA MUNICIPAL CODE BOOK, THE FOLLOWING CHAPTERS: CHAPTER 2.03, 2.04, 2.10, 2.16, 2.18, 2.19, AND 2.22.

Cm. Hawks **moved to approve on the 3rd reading of Ordinance 398, an ordinance amending title 2 of the Hanna Municipal code book, the following chapters: Chapter 2.03, 2.04, 2.10, 2.16, 2.18, 2.19 and 2.22.**

Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

May 9th, 2023

APPROVAL OF ORDINANCE 399, ON THE 2nd READING, AN ORDINANCE APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE TOWN OF HANNA, WYOMING FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE TOWN, FOR THE FISCAL YEAR 2023-2024.

Cm. Sikes **moved approve on the 2nd reading Ordinance 399, an ordinance appropriating money for the annual budget of the Town of Hanna, Wyoming for the conduct of the municipal government of the town, for the fiscal year 2023-2024** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 400, ON THE 2nd READING, AN ORDINANCE DESIGNATING THE AMOUNT OF GENERAL TAX TO BE ASSESSED, LEVIED, COLLECTED FOR FISCAL YEAR 2023-2024.

Cm. Hawks **moved to approve on the 2nd reading Ordinance 400, an ordinance designating the amount of general tax to be assessed, levied, collected for fiscal year 2023-2024.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

APPROVAL OF THE LIQUOR LICENSE RENEWAL SUBMITTED BY POULOS' NUGGET BAR INC. FOR FISCAL YEAR 2023-2024.:

Cm. Nordquist **made a motion to approve liquor license renewal submitted by Poulos' Nugget Bar Inc. for fiscal year 2023-2024.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE LIQUOR LICENSE RENEWAL SUBMITTED BY FRANCIS M & B, DBA NEW DINGY DAN'S FOR FISCAL YEAR 2023-2024.

Cm. Sikes **made a motion to approve liquor license renewal submitted by Francis M & B, dba New Dingy Dan's for fiscal year 2023-2024.** Motion carried with all present members voting aye.

APPROVAL OF THE LIQUOR LICENSE RENEWAL SUBMITTED BY HANNA MINER INC., DBA SKINNY'S BEER GARDEN FOR FISCAL YEAR 2023-2024.

Cm. Hawks **made a motion to approve liquor license renewal submitted by Hanna Miner Inc., dba Skinny's Beer Garden for fiscal year 2023-2024.** Motion carried with all present members voting aye.

May 9th, 2023

APPROVAL OF 24 HOURS PERMITS SUBMITTED BY HANNA MINER INC. FOR THE FOLLOWING DATES: JUNE 3RD, 2023 FOR ADULT PROM, JULY 15TH FOR KING COAL DAYS, OCTOBER 28TH, 2023, AND DECEMBER 31ST, 2023 FOR NEW YEAR'S EVE.

Cm. Nordquist moved to **approve the 24 hour permits for the following dates submitted by Hanna Miner Inc. June 3rd, for Adult Prom, July 14th for King Coal Days, October 28th for Halloween, and December 31st, 2023.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF REVISED MOU WITH THE HANNA PUBLIC LIBRARY AND THE TOWN OF HANNA FOR THE TOWN OF HANNA TO PAY FOR THE WATER, GAS AND ELECTRIC UTILITIES WITH A CAP OF \$1,500.00 FOR GAS AND ELECTRIC AND \$1,200.00 FOR WATER SERVICES, WITH ADDED LEGAL LANGUAGE.

Cm. Sikes moved to **approve of revised MOU with the Hanna Public Library and the Town of Hanna for the Town of Hanna to pay for the water, gas, and electric utilities with a cap of \$1,500.00 for gas and electric and \$1,200.00 for water services, with added legal language.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO GET THE SYNTHENIC ICE RINK FROM RAWLINS, NO CHARGE JUST HAVE TO GO GET IT AND PROPERLY STORE IT.

Cm. Sikes moved to **postpone until more details were found out.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A WAM VOTING DELEGATE FOR THE 2023 WAM SUMMER CONVENTION.

Cm. Hawks moved to **approve Mayor Jon Ostling as the 2023 WAM Voting Delegate for the summer convention.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO REIMBURSE THE HANNA SENIOR CENTER FOR PARTS TO PUT THE AVENUE OF FLAGS UP SUBMITTED BY DEBRA SCHASTEEN.

Cm. Sikes moved to **approve the reimbursement of \$153.00 to the Hanna Senior Center for parts purchased to put the avenue of flags up.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

May 9th, 2023

DISCUSSION WAS PRESENTED BY CITIZEN DEBRA SCHASTEEN ABOUT THE POSSIBLE SALE OF THE VFW BUILDING, THE SENIOR CENTER ADVISORY BOARD WHO IS HELPING WITH THE FLAGS REQUESTS THAT THE VFW HOUSE DOES NOT GET SOLD, SO THE FLAGS CAN STILL BE KEPT, STORED AND REPAIRED THERE WHEN NOT IN USE.

No decisions were made, discussion only.

MAYOR COMMENTS:

Mayor Ostling listed items at Town Hall that are being worked on, work on cleaning liens will be completed end of June, Talking with Sharon Fain with Rocky Mountain power about solar energy at Rec Center, 600 trees for the cemetery will be here soon from the 316 Fire Grant, still trying to request land to expand cemetery, and explained the snow removal budget was over by 120% and those numbers were submitted to the state for possible relief funds.

EXECUTIVE SESSION:

Cm. Sikes **moved to go into Executive Session at 7:45 pm for personnel matters.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to come out of executive session at 8:03 pm.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye. Cm. Nordquist **moved to approve the minutes of the executive session meeting minutes.** Cm. Sikes seconded the motion. Motion carried with all members present voting aye. Mayor Ostling read aloud the following statement “The minutes of the executive session shall be placed in an envelope marked with the date of the executive session, sealed and filed in the clerk’s office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order.”

APPROVAL TO OFFER BRIAN MEELS JOB AS TOWN OF HANNA MARSHAL

Cm. Sikes **moved to approve to offer Brian Meels a job as The Town of Hanna Marshal.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

ADJOURNMENT:

Meeting adjourned at 8:05 pm

Vivian Gonzales
Clerk/Treasurer

Jon Ostling
Mayor

May 9th, 2023