

APRIL 11TH , 2023

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Ostling called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

Sam Sikes

Roger Hawks

Bill Dys

Absent:

Jayson Nordquist

Also present:

Town Treasurer/Clerk:

Ann Calvert

Clerk/Treasurer/Clerk of Court

Vivian Gonzales

Public Works Director:

Larry Korkow

WTP Operator:

Dave Sutter

Rec Center Manager:

Kim Connolly

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda with the omission of item L, it is a duplicate item.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Sikes **moved to approve the March 11th, 2023 Regular Meeting Minutes, Budget Workshop Minutes March 23rd, & 31st, 2023 and April 5th Workshop Minutes, 2023.** Cm Hawks seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB

Public Works Department

WTP

Marshal's Office

Rec Center

SCWEMS

CCVC

Hanna Housing Board

Museum Board

April Meeting Minutes

March, 2023 Report

March, 2023 Report

March, 2023 Report

March, 2023 Report

February, 2023 Meeting Minutes

No Minutes

March, 2023 Minutes & Report

March, 2023 Minutes & Financials

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**2019 SPT JPB
 CCCOG
 Engineering Associates
 WSCN Advisory Council
 Wyoming Community Gas**

**February, 2023 Minutes and Reports
 No Report
 Monthly Report
 No Reports
 No Reports**

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID March 31st, 2023, AS FOLLOWS:

Amazon	Sharps Container-HMO	\$7.99
Amazon	Coat Hangers-HMO	\$33.92
Amazon	Time Cards-Rec Center	\$22.64
Amazon	Basketballs-Rec Center	\$39.94
Amazon	Air Pump Needles	\$8.99
Amazon	LED Lightbulbs-Rec Center	\$109.99
Amazon	Portable Clothing Rack –HMO	\$29.97
Amazon	Office Supplies	\$32.42
Amazon	Janitor Supplies	\$16.99
Amazon	Swimming Goggles	\$39.98
Amazon	Totes for Rec Center	\$99.99
Amazon	Totes for HMO	\$99.99
Amazon	Whistles-Rec Center	\$9.99
Amazon	Dry Erase Erasers-Office Supplies	\$6.70
Amazon	Sip and Paint Supplies	\$59.35
Amazon	Cash Boxes-Rec Center	\$45.98
Amazon	Ink-Office Supplies-HMO	\$79.78
Black Hills Energy	Monthly Utilities	\$7,687.13
Casper College	WAMCAT Spring Institute for V. Gonzales	\$315.00
CDW Government	McAfee Protection	\$1,264.35
Crest Insurance Group	Insurance Premium for Auto and Buildings	\$9,572.50
Ferguson Waterworks	Balance on annual support services	\$40.68
Microsoft Azure	Monthly backup to server	\$25.95
Perkins Oil Company	Monthly Fuel Costs	\$3,774.05
PVC Pipe Supplies	WTP-Supplies	\$127.20
Rawlins Ace Hardware	Painting Supplies for HMO	\$468.19
Recreation Supply	New Meter and Supplies for Pool Water Testing-Rec	\$394.62
Rocky MT Power	Monthly Utilities	\$7,970.84
Sam’s Club	Vending Machine Supplies-Rec Center	\$70.44
Sam’s Club	Supplies for Activities	\$149.34
Stitches Acute Care Center	WDOT Physical for Bryson Kennedy	\$80.00
Town of Huachuca	Toilet fixtures	\$1.00
Union Telephone	Cell Phone Services	\$332.59
US Post Office	Certified Mail	\$9.48
Walmart	Bingo Supplies-Rec Center	<u>\$20.72</u>
Grand Total		\$33,046.18

Bills To Be Paid April 12th, 2023 AS FOLLOWS:

APG of the Rockies	Annual Subscription	\$133.35
BCN Telecom	Long Distance Charges	\$111.76
Carbon Power and Light	Monthly Charge	\$32.39
City of Laramie	Trash Tipping Fees	\$2,117.43
Engineering Associates	Engineering Fees-Phase 2 Old Town Waterline Rehab	\$5,810.60
Hanna Headlight	Monthly Website Fee	\$45.00
Hanna Home Town Market	Cat Food for Waste Station	\$24.49
Hanna Home Town Market	Propane exchange-Public Works	\$59.97

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Hanna Home Town Market	Supplies for Activities-Rec Center	\$9.16
Long Building Technologies	Boiler Repair overheating	\$3,749.70
Mike Umberger	Water Deposit Refund	\$60.00
Motorola	Annual Maintenance Agreement	\$1,504.95
Norco	Cylinder Rental-April	\$71.61
One-Call of Wyoming	1 st qtr Tickets, and Annual Membership	\$28.00
Plattoga Holdings, LLC	Road Base, Trucking Fuel- Second St.	\$2,255.97
Quill	Office Supplies	\$139.96
Quill	Office Supplies and Electronic Supplies	\$235.76
Rawlins Auto Parts	Antifreeze	\$215.69
SCWEMS	Qrtly Pmt- April-June	\$6,307.50
Town of Hanna	Town Property Utilities	\$657.26
True Value of Laramie	Muratic Acid-Rec Center-Pool	\$287.76
Union Telephone Company	Telephone Services for Departments	\$693.77
USA Bluebook	Supplies for WTP	\$324.25
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Xesi Document Solutions	Base charge	<u>\$37.00</u>
Grand Total		\$24,938.93

Cm. Dys moved to approve all Department Reports and Income Statement for March 2023, Financial Summary for March, Ratify Bills Paid March 31st, 2023, March Payrolls, and Bills to be paid April 12th, 2023, Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

A Citizen asked what properties are being sold, Mayor Ostling advised there is process to follow and properties with the legal descriptions will be listed once we get to that point.

Another concerned citizen expressed how bad the pot holes where in Elmo. This will be looked into.

Another concerned citizen asked what can be done with people holding trash in the back of trucks and letting the animals and birds get into it then it blows all over. They were advised to come write up a formal complaint, and that we would get the word out to the public to please dispose of trash properly.

VISITORS:

No Visitors

COUNCIL COMMENTS:

Cm. Hawks suggested if we are not receiving applications for a Town Marshal maybe we advertise for a part-time deputy to help out while we continue to search.

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UNFINISHED BUSINESS:

APPROVAL OF ORDINANCE 396, ON THE 3rd READING, AN ORDINANCE UPDATING SECTION 13.04.030, ITEM K, #1, AND 2, SECTION 13.04.040, SECTION 13.08.030 ITEM F, #1A., AND #3A., ITEM 4 AND ITEM 5A., SECTION 13.08.032, AND, SECTION 13.08.032 ITEM C, 1 AND 2, OF CHAPTER 13 OF THE HANNA MUNICIPAL CODE BOOK, WATER AND SEWER SYSTEMS.

Cm Hawks moved to approve on the 3rd reading, an Ordinance updating section 13.04.030, item K, #1, and 2, section 13.04.040, section 13.08.030, item F, #1A, and #3A, item 4 and item 5a, section 13.08.032, and section 13.08.032 item C, 1 and 2, of Chapter 13 of the Hanna Municipal Code Book, Water and Sewer Systems. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE 2ND READING OF ORDINANCE 398, AN ORDINANCE AMENDING TITLE 2 OF THE HANNA MUNICIPAL CODE BOOK, THE FOLLOWING CHAPTERS: CHAPTER 2.03, 2.04, 2.10, 2.16, 2.18, 2.19, AND 2.22.

Cm. Sikes moved to approve on the 2nd reading of Ordinance 398, an ordinance amending title 2 of the Hanna Municipal code book, the following chapters: Chapter 2.03, 2.04, 2.10, 2.16, 2.18, 2.19 and 2.22. Cm. Dys seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

DUE TO CONFLICT OF INTEREST ON NEXT 2 ITEMS MAYOR OSTLING WAS ASKED TO REMOVE HIMSELF TO ANOTHER ROOM UNTIL THE ITEMS WERE COMPLETE. MAYOR PRO-TEM SIKES TAKES OVER MEETING.

DISCUSSION/APPROVAL OF SPECIAL USE PERMIT SUBMITTED BY LOLEINI OSTLIG TO CHANGE 1002 MARBLE CT FROM A COMMERCIAL PROPERTY TO A RESIDENTIAL PROPERTY.

Died for lack of a motion.

APPROVAL TO APPROVE MAYOR JON OSTLING'S AND MARCIA BEALS BOARD APPLICATIONS FOR THE HCJPB BOARD.

Cm. Dys moved to approve the board applications submitted by Jon Ostling and Marcia Beals as members to the HCJPB to be representatives for the Town of Hanna on the board. Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

MAYOR OSTLING COMES BACK TO THE MEETING AND CONTINUES TO CONDUCT AGENDA BUSINESS.

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APPROVAL OF THE NOTICE TO PROCEED FOR THE PHASE 2 WATER LINE REHABILITATION PROJECT IN OLD TOWN:

Cm. Hawks **made a motion to approve the notice to proceed for the phase 2 waterline rehabilitation project in old town.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE CONTRACT AGREEMENT FOR THE OLD TOWN WATER SYSTEM REHABILITATION – PHASE 2 BETWEEN THE TOWN OF HANNA AND GRIZZLY EXCAVATING AND CONSTRUCTION.

Cm. Hawks moved to **approve the contract agreement for the old town water rehabilitation phase 2 between the Town of Hanna and Grizzly Excavating and Construction.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO APPROVE TASK ORDER AMENDMENT NO. 1 FOR ENGINEERING ASSOCIATES FOR CONSTRUCTION PHASE AND POST-CONSTRUCTION PHASE SERVICE.

Cm. Sikes **moved to approve task order amendment No. 1 for Engineering Associates for construction phase and post-construction phase service.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 399, ON THE FIREST READING, AN ORDINANCE APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE TOWN OF HANNA, WYOMING FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE TOWN, FOR THE FISCAL YEAR 2023-2024.

Cm. Dys **moved approve on the first reading Ordinance 399, an ordinance appropriating money for the annual budget of the Town of Hanna, Wyoming for the conduct of the municipal government of the town, for the fiscal year 2023-2024** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 400, ON THE FIREST READING, AN ORDINANCE DESIGNATING THE AMOUNT OF GENERAL TAX TO BE ASSESSED, LEVIED, COLLECTED FOR FISCAL YEAR 2023-2024.

Cm. Sikes **moved to approve on the first reading Ordinance 400, an ordinance designating the amount of general tax to be assessed, levied, collected for fiscal year 2023-2024.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-588, A RESOLUTION APPROVING THE

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SUBMISSION OF A GRANT APPLICATION IN THE AMOUNT OF \$2,000.00 TO THE CARBON COUNTY VISITOR'S COUNCIL FOR KING COAL DAYS ADVERTISING AND PRIZE MONIES.

Cm. Hawks **moved to approve Resolution 2023-588, a resolution approving the submission of a grant application in the amount of \$2000.00 to the carbon county visitor's council for King Coal Days advertising and prize monies.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE HIGH COUNTRY JOINT POWERS BOARD FISCAL YEAR 2023-2024 ANNUAL BUDGET.

Cm. Dys **moved to approve the High Country Joint Powers Board fiscal year 2023-2024 annual budget.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ESTIMATE TO PUT CARPET IN 2 OF THE MARSHAL'S OFFICE'S.

Cm. Hawks **moved to approve the carpet estimates for one tiled office and one carpeted office in the amount of \$4,826.00 from Carpet One Flooring, Laramie, WY.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO RESCIND RESOLUTION 2022-573, A RESOLUTION CHANGING THE NAME OF THE HANNA PARKS AND RECREATION CENTER TO THE HANNA MINER MEMORIAL PARKS AND RECREATION CENTER.

Cm. Hawks **moved to rescind resolution 2022-573, a resolution changing the name of the Hanna Parks and Recreation Center to the Hanna Miner Memorial Parks and Recreation Center.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE MOU WITH THE HANNA PUBLIC LIBRARY AND THE TOWN OF HANNA FOR THE TOWN OF HANNA TO PAY FOR THE WATER, GAS, AND ELECTRIC UTILITIES WITH A CAP OF \$1,500.00 FOR GAS AND ELECTRIC AND \$1,200.00 FOR WATER SERVICES.

Cm. Dys **moved to approve the MOU with the Hanna Public Library and the Town of Hanna for the Town of Hanna to pay for the water, gas and electric utilities with a cap of \$1,500.00 for gas and electric and**

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\$1200.00 for water services per year. Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A MAYOR’S PROCLAMATION TO MAKE APRIL “CHILD ABUSE AWARENESS MONTH.

Cm. Hawks **moved to approve the Mayor’s Proclamation to make April “Child Abuse Awareness Month”.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO RECOGNIZE THE WEEK OF APRIL 23-29, 2023 AS NATIONAL CRIME VICTIMS’ RIGHTS WEEK.

Cm. Dys **moved to approve to recognize the week of April 23-29th, 2023 as National Crime Victims’ Right’s week.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A FOWL PERMIT SUBMITTED BY PHIL AND LAURIE SCHNABEL AT 1008 MICA CT.

Cm. Sikes **moved to approve a fowl permit submitted by Phil and Laurie Schnabel at 1008 Mica Ct.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A FOWL PERMIT SUBMITTED BY JASON HECK AT 623 3RD ST..

Cm. Dys **moved to approve a fowl permit submitted by Jason Heck at 623 3rd St.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF THE LOCAL LIABILITY POOL DEDUCTIBLE FOR THE AMOUNT OF \$4,290.00 FOR FISCAL YEAR 2023-2024.

Cm. Dys moved to approve the Local Liability Pool Deductible for the amount of \$4,290.00 for fiscal year 2023-2024. Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

MAYOR COMMENTS:

Mayor Ostling explained to audience we plan to update websites and contact boards.

Explained to audience which properties were offered to SCWEMS look at for new building.

EXECUTIVE SESSION:

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Cm. Sikes **moved to go into Executive Session at 7:50 pm for personnel and legal matters.** Cm. Dys seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to come out of executive session at 8:40 pm.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye. Cm. Sikes **moved to approve the minutes of the executive session meeting minutes.** Cm. Hawks seconded the motion. Motion carried with all members present voting aye. Mayor Ostling read aloud the following statement “The minutes of the executive session shall be placed in an envelope marked with the date of the executive session, sealed and filed in the clerk’s office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order.”

ADJOURNMENT:

Meeting adjourned at 8:41 pm

Vivian Gonzales
Clerk/Treasurer

Jon Ostling
Mayor

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