

February 15th , 2023

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Ostling called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

Sam Sikes

Bill Dys

Absent:

Roger Hawks

Jayson Nordquist

Also present:

Town Treasurer/Clerk:

Ann Calvert

Clerk/Treasurer/Clerk of Court

Vivian Gonzales

Public Works Director:

Larry Korkow

WTP Operator:

Dave Sutter

Hanna Marshal:

Ted Kranenberg

Rec Center Manager:

Kim Connolly

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda with no additions or changes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Sikes **moved to approve the January 10th, Regular Meeting Minutes, January 23, 2023 Special meeting minutes and February 9th, 2023, Workshop minutes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB

No Meeting

Public Works Department

January, 2023 Report

WTP

January, 2023 Report

Marshal's Office

January, 2023 Report

Rec Center

January, 2023 Report

SCWEMS

December, 2022 Minutes & Financials

CCVC

No Reports

Hanna Housing Board

January, 2023 Minutes & Report

Museum Board

January, 2023 Minutes & Financials

2019 SPT JPB

December, 2022 Minutes and Reports

CCCOG

No Report

Engineering Associates

Written Report

WSCN Advisory Council

October, 2022 Minutes & January, 2023 Agenda

Wyoming Community Gas

No Reports

Cm. Sikes **moved to approve all Board and Department Reports.** Cm.

Dys seconded the motion. The motion carried with all present members voting aye.

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID January, 2023, AS FOLLOWS:

Amazon	Office Supplies	\$202.27
Amazon	Janitor Supplies	\$61.81
Amazon	Electronic Supplies	\$224.50
Amazon	Equipment Supplies and Repair	\$23.99

February 15th, 2023

Black Hills Energy	Monthly Utilities	\$12,392.49
Ebay	Deck Flange for Slide at Rec Center	\$62.99
Microsoft Azure	Monthly backup to server	\$25.95
O'Reilly Auto Parts	Anti-freeze-Trash Truck	\$40.98
Perkins Oil	Fuel Bill for January	\$3,645.43
Pit Bowes Global Financial	Postage Meter Rental	\$175.98
Quill	Office Supplies	\$24.70
Quill	Electronic Supplies	\$185.99
Quill	Janitor Supplies	\$169.57
Red Lion Inn	WAM Conference Rooms for Mayor and council	\$376.00
Rocky Mtn Power	Monthly Utilities	\$8,236.60
Rose Holding Inc.	Parts for Plow Truck	\$2,109.86
Sam's Club	Office Supplies	\$33.86
Sam's Club	Vending Supplies	\$44.46
Sam's Club	Concession Supplies	\$56.48
Union Telephone	Cell Phone Services	\$423.12
Wam-WCCA	Energy Lease Program	\$650.00
Wyo. Dept. of Revenue	Annual Sales and use taxes	\$152.06
Wyo Machinery Company	Snow Removal Supplies	\$1,144.81
WAM	Winter Workshop Registration for Mayor and Council	\$600.00
Xerox	Lease Payment	\$37.00
Xesi Document Solutions	Contract Base charge and copy overage	<u>\$360.93</u>
Grand Total		\$31,491.11

Bills To Be Paid February 16th, 2023 AS FOLLOWS:

BCN Telecom	Long Distance Charges	\$112.28
Blakeman Propane	Propane for WTP	\$1,467.00
Bomgaars	Screws for PWD	\$10.99
Carbon County Clerk	New Title Fees	\$15.00
Carbon Power and Light	Monthly Charge	\$33.37
City of Laramie	Tipping Fees	\$1,358.91
Corthell and King	Legal Services	\$780.00
Dana Kepner Company	Water Repair supplies	\$542.12
Elk Mtn Onsite Towing	Vehicle Towing Expenses	\$340.00
Energy Labs	Annual Fee for CCR Certification	\$125.00
Engineering Associates	Engineering Fees-Phase 2 Old Town Waterline Rehab	\$12,878.84
Hanna Headlight	Monthly Website Fee	\$45.00
Hanna Home Town Market	Brake fluid for-PWD, Cat Food-waste station	\$36.37
	Roll off fees, Haul and Tipping Fees and Portable	
Honey Wagon Sanitation	Potty	\$2,167.98
Jon Ostling	Meal Reimbursement	\$22.84
Long Building Technologies	Equipment for HVAC System and Maintenance Plan	\$9,564.00
Norco	Cylinder Rental-February	\$68.51
Rawlins Auto Parts	Repair and Maintenance Supplies	\$139.34
Robert and Glinda Booth	Purchase of a 2016 ARGO	\$13,500.00
Saratoga Sun	Legal Ads	\$444.00
Town of Hanna	Town Property Utilities	\$657.26
Union Telephone Company	Telephone Services for Departments	\$810.40
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
WY Office of State Lands	WTP Land Lease	\$3,633.31
Xesi Document Solutions	Base charge and copy overage	<u>\$280.41</u>
Grand Total		\$49,057.93

Cm. Sikes moved to approve Income Statement for January 2023, Financial Summary for January, Ratify Bills Paid January 31st 2023, January Payrolls, and Bills to be paid February 16th, 2023, Cm. Dys
seconded the motion. The motion carried with all present members voting aye.

VISITORS:

None

COUNCIL COMMENTS:

Cm. Sikes asked if the council could be informed via phone call, email, workshop, etc. on larger purchases.

February 15th, 2023

UNFINISHED BUSINESS:

APPROVAL TO APPROVE THE 3rd AND FINAL READING OF ORDINANCE 397, AN ORDINANCE AMENDING THE ANNUAL FISCAL YEAR 2022-2023 BUDGET TO INCLUDE UNEXPENDED MONIES FOR THE HANNA MARSHAL'S OFFICE AND REC CENTER ACQUIRED BY APPLYING FOR LOCAL GRANTS.

Cm. Sikes moved to **approve the 3rd and final reading of ordinance 397, an ordinance amending the annual fiscal year 2022-2023 budget to include unexpended monies for the Hanna Marshal's Office and Rec Center acquired by applying for local grants.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

APPROVAL TO HAVE MAYOR, COUNCIL AND STAFF SIGN FINANCIAL DISCLOSURES.

Cm. Sikes made a motion to approve, **approval to have Mayor, Council, and staff sign financial disclosure forms.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO HIRE A TOWN ATTORNEY:

Cm. Sikes made a motion to **approve hiring Sundahl, Powers Kapp & Martin, LLC out of Cheyenne at the new Town Attorney firm.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO CHANGE THE WYOMING COMMUNITY GAS 2023-2024 DISTRIBUTION FOR TOWN PROJECTS TO HELP PURCHASE NEW POOL STAIRS INSTEAD OF PUTTING THE MONIES INTO THE OUT DOOR REST ROOM FUND THIS YEAR.

Cm. Dys moved to **change the Wyoming Community Gas Contribution for 2023-2024 to help pay for new pool stairs instead of going into the outdoor restroom fund this year.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF PROPOSAL FROM LONG'S TECHNOLOGY FOR THE POOL HEAT EXCHANGER VALVE REPLACEMENT

Cm. Sikes moved to **approve the proposal from Long's Technology for the pool heat exchanger valve replacement.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO HAVE MAYOR OSTLING SIGN AS A CO-SIGNER FOR BANK OF COMMERCE.

Cm. Sikes moved to **approve to have Mayor Ostling sign as a co-signer for Bank of Commerce.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF AN MOU FOR SERVICES FOR A ONE-TIME ISSUE WITH THE TOWN OF HANNA AND CORTHELL AND KING, P.C. FOR HELP WITH A BENCH TRIAL.

Cm. Dys moved to **approve an MOU for Services for a one-time issue with the Town of Hanna and CortHELL and King, P.C. for help with a bench trial.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-584, A RESOLUTION APPROVING SUBMITTAL OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE TOWN OF HANNA FOR \$8,003.00 FOR REIMBURSEMENT FOR THE EQUIPMENT PURCHASED FROM HCJPB FOR THE WASTE STATION.

Cm. Dys moved to **approve resolution 2023-584, a resolution approving submittal of a federal mineral royalty capital construction account grant application to the state loan and investment board on behalf of the governing body for the Town of Hanna for \$8,003.00 for reimbursement for the equipment purchased from HCJPB for the waste station.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

DISCUSSION/APPROVAL OF A WIND TURBINE VARIANCE REQUEST SUBMITTED BY JON OSTLING.

Discussion was moved to March due to the Mayor not being able to be involved in conversation and not enough council members in attendance to make a quorum.

APPROVAL OF RESOLUTION 2023-587, A RESOLUTION CREATING A SERVICE CONTRACT BETWEEN THE TOWN OF HANNA AND THE HANNA BASIN HISTORICAL SOCIETY.

Cm. Dys moved to **approve Resolution 2023-587, A Resolution creating a service contract between the Town of Hanna and the Hanna Basin Historical Society, with deleting the phone bill, the museum will take care of the monthly phone bill.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF ORDINANCE 396, ON THE 1ST READING, AN ORDINANCE UPDATING SECTION 13.04.030, ITEM K, #1, AND 2, SECTION 13.04.040, SECTION 13.08.030 ITEM F, #1A., AND #3A., ITEM 4 AND ITEM 5A., SECTION 13.08.032, AND, SECTION 13.08.032 ITEM C, 1 AND 2, AND DELETING SECTION 13.12.010 OF CHAPTER 13 OF THE HANNA MUNICIPAL CODE BOOK, WATER AND SEWER SYSTEMS.

Cm Sikes moved to **approve on the 1st reading, an Ordinance updating section 13.04.030, item K, #1, and 2, section 13.04.040, section 13.08.030, item F, #1A, and #3A, item 4 and item 5a, section 13.08.032, and section 13.08.032 item C, 1 and 2, and reviewing section 13.12.010 at the March 9th workshop, of Chapter 13 of the Hanna Municipal Code Book, Water and Sewer Systems.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

February 15th, 2023

APPROVAL OF RESCINDING RESOLUTION 2023-582, A RESOLUTION CHANGING THE TOWN COUNCIL MEETING TIME TO 7:00PM, AND TO CONTINUE WITH THE 6:30 PM MEETING START TIME.

Cm. Dys moved to approve rescinding Resolution 2023-582, A Resolution changing the Town Council Meeting time to 7:00 P.M. and to continue with the 6:30 pm meeting time. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL SENDING OUT AN RFP, TO OBTAIN A CPA FOR THE TOWN OF HANNA FOR THE PURPOSE OF HANDLING YEARLY AUDITS.

Cm. Dys moved to approve sending out an RFP, to obtain a CPA for the Town of Hanna for the purpose handling yearly audits. Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

A citizen voiced opinion to make workshop agendas have more detail. Another citizen voiced opinion to look into keeping the Non-User Agreement.

MAYOR COMMENTS:

Mayor Ostling explained to audience why we keep water deposits on the books, to help recover finally billing amounts when services are disconnected.

Gave council a letter from the Federal Energy Commission to review

Next workshop on March 9th, 2023, would like to look at rescinding the wind and solar Energy ordinances.

During budget workshops still looking for ways to reduce utility bill

ADJOURNMENT:

Meeting adjourned at 8:15 pm

Vivian Gonzales
Clerk/Treasurer

Jon Ostling
Mayor