

**January 10th , 2023**

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:**

Mayor Ostling called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

- Sam Sikes
- Roger Hawks
- Jayson Nordquist

**Absent:**

Bill Dys

Also present:

- |                                |                 |
|--------------------------------|-----------------|
| Town Treasurer/Clerk:          | Ann Calvert     |
| Clerk/Treasurer/Clerk of Court | Vivian Gonzales |
| Public Works Director:         | Larry Korkow    |
| WTP Operator:                  | Dave Sutter     |
| Hanna Marshal:                 | Ted Kranenberg  |
| Rec Center Director:           | Mike Armstrong  |

**APPROVE AGENDA:**

Cm. Sikes moved to approve the agenda with the following additions and corrections, under board and department reports at September minutes and December agenda for WSCN, under New Business item A, move it to be item 4a, with adding Sam Sikes to be sworn in, delete items F and K., postpone item I. until next meeting when applicant interviews can be done, and add item L., approval to advertise an RFP for a New Town Attorney. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

**APPROVE MINUTES:**

Cm. Sikes moved to approve the Special Regular meeting minutes for December 19, 2022. Cm Nordquist seconded the motion. The motion carried with all present members voting aye.

**BOARD AND DEPARTMENT REPORT**

<b>HCJPB</b>	<b>No Meeting</b>
<b>Public Works Department</b>	<b>January, 2023 Report</b>
<b>WTP</b>	<b>January, 2023 Report</b>
<b>Marshal's Office</b>	<b>January, 2023 Report</b>
<b>Rec Center</b>	<b>January, 2023 Report</b>
<b>SCWEMS</b>	<b>October, and November 2022 Minutes</b>
<b>CCVC</b>	<b>September and November, 2022 Minutes</b>
<b>Hanna Housing Board</b>	<b>December, 2022 Minutes &amp; Report</b>
<b>Museum Board</b>	<b>December, 2022 Minutes &amp; Financials</b>
<b>2019 SPT JPB</b>	<b>November, 2022 Minutes and Reports</b>
<b>CCCOG</b>	<b>No Report</b>
<b>Engineering Associates</b>	<b>Written Report</b>
<b>WSCN Advisory Council</b>	<b>October, 2022 Minutes and December Agenda</b>
<b>Wyoming Community Gas</b>	<b>September Minutes and December Agenda</b>

Cm. Hawks moved to approve all Board and Department Reports. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

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**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED PAID December, 2022, AS FOLLOWS:**

Amazon	Name Plates for New Mayor, Council and Clerk	\$33.36
Amazon	Light Bulbs for Rec Center	\$29.94
Amazon	Janitor Supplies	\$3.97
Amazon	Christmas Lights for Town Hall	\$71.96
Amazon	HMO-Office Supplies	\$37.79
Amazon	Janitor Supplies	\$8.30
Amazon	Headlight Bulb-PWD	\$55.99
Black Hills Energy	Monthly Utilities	\$11,141.50
Crest Insurance Company	Business Auto and Commercial Premium	\$8,182.00
Microsoft Azure	Monthly backup to server	\$25.11
Osprey Construction	Down payment for HMO Door Replacement	\$4,137.84
Perkins Oil	Fuel Bill for December	\$2,691.85
Rocky Mtn Power	Monthly Utilities	\$10,299.27
Sam's Club	Vending Machine Supplies	\$71.10
Sam's Club	Activity Supplies	\$23.54
Sierra Inn & Suites	HMO Lodging Charge for Training	\$108.48
Union Telephone	Cell Phone Services	\$422.66
Xerox	Lease Payment	<u>\$37.00</u>
<b>Grand Total</b>		<b>\$37,381.66</b>

**Bills To Be Paid January 11, 2023As Follows:**

BCN Telecom	Long Distance Charges	\$90.04
Biolyneus	55 gallon probiotic scrubber	\$2,695.00
Carbon County Clerk	Primary and General Elections Costs for 2022	\$1,154.53
Carbon Power and Light	Monthly Charge	\$33.50
Carrot Top Industries	Flagpole Repair Kit	\$59.52
City of Laramie	Tipping Fees	\$1,699.11
Corthell and King	Legal Services	\$312.00
Engineering Associates	Engineering Fees-Phase 2 Old Town Waterline Rehab	\$7,104.15
Hanna Headlight	Monthly Website Fee	\$45.00
Hanna Home Town Market	Light bulbs-Rec	\$12.58
	Roll off fees, Haul and Tipping Fees and Portable	
Honey Wagon Sanitation	Potty	\$1,128.40
Norco	Cylinder Rental-January	\$68.51
One-Call of Wyoming	Dig Tickets	\$10.50
Pitney Bowes Global	Meter Rental Fees	\$175.98
Pocket Press	HMO-Criminal and Traffic Pocket Size	\$44.96
Quill Corporation	Janitor Supplies, Office Supplies	\$117.53
Rawlins Auto Parts	Def Fluid for Trash Truck	\$91.16
Rocky Mountain Print Solutions	Tax Forms for 2022	\$122.92
Town of Hanna	Town Property Utilities	\$657.26
True Value of Laramie	Muratic Acid for Pool	\$287.76
Union Telephone Company	Telephone Services for Departments	\$804.99
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Walmart Community	Hanna Marshal Office Christmas Giving Program	\$127.99
WAMCAT	WAM Workshop for Mayor and 2 Councilman	\$600.00
<b>Grand Total</b>		<b>\$17,292.41</b>

**Cm. Sikes moved to approve Income Statement for December 2022, Financial Summary for December, Ratify Bills Paid December 30<sup>th</sup> 2022, December Payrolls, and Bills to be paid January 11<sup>th</sup> 2023, except the SCWEMS bill and requested to see SCWEMS financials and budget to find out why we are still being charged at a high rate for services.** Cm. Hawks seconded the motion. The motion carried with all present members voting aye.

**EXECUTIVE SESSION:**

**Cm. Sikes moved to go into Executive Session at 6:55 pm for personnel matters.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye. Cm. Nordquist **moved to come out of executive session at 7:31 pm.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye. Cm. Nordquist **moved to approve the minutes of the executive session meeting minutes.** Motion carried with all members present voting aye. Mayor Ostling read aloud the following statement "The minutes of the executive session shall be placed in an envelope marked with the date

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of the executive session, sealed and filed in the clerk's office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order."

**VISITORS:**

None

**UNFINISHED BUSINESS:**

APPROVAL TO APPROVE THE 2<sup>ND</sup> READING OF ORDINANCE 397, AN ORDINANCE AMENDING THE ANNUAL FISCAL YEAR 2022-2023 BUDGET TO INCLUDE UNEXPENDED MONIES FOR THE HANNA MARSHAL'S OFFICE AND REC CENTER ACQUIRED BY APPLYING FOR LOCAL GRANTS.

Cm. Hawks moved to **approve the 2<sup>nd</sup> reading of ordinance 397, an ordinance amending the annual fiscal year 2022-2023 budget to include unexpended monies for the Hanna Marshal's Office and Rec Center acquired by applying for local grants.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

**NEW BUSINESS:**

APPROVAL TO HAVE MAYOR JON OSTLING TO SIGN SIGNATURE CARDS FOR RNB STATE BANK.

Cm. Nordquist made a motion to approve, **approval to have Mayor Jon Ostling to sign signature cards for RNB State Bank.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-578, A RESOLUTION DESIGNATING VIVIAN GONZALES, TOWN CLERK AS THE OFFICIAL RECORD CONTACT FOR THE TOWN OF HANNA.

Cm. Nordquist made a motion to **approve Resolution 2023-578, A resolution designating Vivian Gonzales, Town Clerk as the official record contact for the Town of Hanna.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-579, A RESOLUTION ALLOWING FOR AN OPEN CONTAINER PERMIT EVERY 2<sup>ND</sup> FRIDAY FROM 6:00PM TO 8:00PM OF THE MONTH FOR THE SIP AND PAINT PARTIES AT THE REC CENTER STARTING FEBRUARY 10<sup>TH</sup>, 2023.

Cm. Nordquist moved to **approve Resolution 2023-579, A Resolution allowing for an open container permit every 2<sup>nd</sup> Friday from 6:00 pm to 8:00 pm of the month for the Sip and Paint Parties at the Rec Center starting February 10<sup>th</sup>, 2023.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-580, A RESOLUTION ALLOWING FOR THE HANNA MARSHAL'S OFFICE TO SUBMIT A GRANT FOR BODY CAMERAS TO THE SMALL, RURAL, AND TRIBAL LAW ENFORCEMENT AGENCIES BWC GRANT.

Cm. Nordquist moved to **approve Resolution 2023-580, A Resolution allowing for the Hanna Marshal's Office to submit a grant for body cameras to the small, rural, and tribal law enforcement agencies BWC grant.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-582, A RESOLUTION CHANGING THE

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TIME OF THE COUNCIL MEETING TO 6:00 PM.

Cm. Hawks moved to **approve Resolution 2023-582, A Resolution changing the time of the council meeting to 7:00 p.m.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO MOVE THE FEBRUARY 14<sup>TH</sup>, 2023 MEETING TO FEBRUARY 15<sup>TH</sup>, 2023.

Cm. Hawks moved to **approve to move the February 14<sup>th</sup>, 2023 meeting to February 15<sup>th</sup>, 2023.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2023-583, A RESOLUTION APPROVING SUBMITTAL OF A GRANT APPLICATION TO THE CCSD#2 REC BOARD FOR OPERATING COSTS, SUMMER HELP WAGES, AND KING COAL DAYS FOR THE RECREATION CENTER FOR FISCAL YEAR 23-24.

Cm. Nordquist moved to **approve Resolution 2023-583, A Resolution approving submittal of a grant application to the CCSD#2 Rec Board for Operating costs, Summer help wages, and King Coal Days for the recreation center for fiscal year 23-24.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO SUBMIT AN RFP-(REQUEST FOR PROPOSAL) FOR A NEW TOWN ATTORNEY.

Cm. Sikes moved to **approve to submit an RFP-(request for proposal) for a new Town Attorney.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

**CITIZEN PARTICIPATION:**

A citizen voiced concern about some plowing on Jade Dr. Mayor, council and the public works director advised citizen that they are doing the best they can with the amount of snow we have. Other citizens voiced their appreciation for the snow removal efforts.

Another citizen asked why the \$90.00 water deposit could not be returned. Clerk Gonzales explained that the deposit is left on the account in the event that a person leaves a final bill, the deposit will help cover the final bill. Citizen expressed their displeasure with this and would like the mayor and council to give the deposits back. Mayor Ostling said thank you and that it will be taken into consideration when that ordinance is revisited.

**MAYOR COMMENTS:**

Mayor Ostling advised the council that he would like to look into the water deposit, and turn on and turn off fees, to increase to fully cover a final bill. He would also like update the MOU's with Wee Folks, Public Library, and Museum.

Mayor Ostling assigned council members various tasks and projects he would like them to work on and report on the progress each month.

**ADJOURNMENT:**

Meeting adjourned at 8:22 pm

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Vivian Gonzales  
Clerk/Treasurer

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Jon Ostling  
Mayor

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