

June 14, 2022

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:32 P.M. Roll call was taken, Council Members present constituting a quorum were:

Mayor Lois Buchanan

Council Members:

Tracy Fowler

Sam Sikes

Jayson Nordquist

Absent:

Bill Dys

Also present:

Town Treasurer/Clerk:

Ann Calvert

Hanna Marshal:

Ted Kranenberg

Rec Center Director:

Vivian Gonzales

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda.** Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Sikes **moved to approve the May 10, 2022 Regular Meeting.** Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB

Public Works Department

WTP

Marshal's Office

Rec Center

SCWEMS

CCVC

Hanna Housing Board

Museum Board

2019 SPT JPB

CCEDC

CCCOG

Engineering Associates

No Report

June, 2022 Report

June, 2022 Report

May, 2022 Report

June, 2022 Report

May, 2022 Report

June, 2022 Report

May, 2022 Report

May, 2022 Report

April, 2022 Report

June, 2022 Report

No Report

No Report

Cm. Nordquist **moved to approve all Board and Department Reports.**

Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID May 31, 2022 AS FOLLOWS:

Amazon	HMO Misc. Supply/PWD Mower Blades	\$120.41
Amazon	KCD Medals/Awards	\$529.21
Black Hills Energy	Natural Gas Services for Town Properties	\$5,792.80
Bulk Ammo	HMO Ammunition	\$521.56
Corthell & King Law Office	Legal Services for May, 2022	\$559.50
Crest Insurance Group	Insurance Premium	\$8,522.00

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Microsoft Azure	Monthly Back-Up Services	\$25.11
Microtel Inn & Suites	Cm Fowler Convention	\$232.20
PoolWeb.com	REC Chlorine Pump	\$409.80
Quill Corporation	Office Supplies/Janitor Supplies	\$419.90
Rocky Mountain Power	Electricity/Town Properties	\$6,869.07
Sam's Club	Membership/HMO Trail Cams	\$179.70
Union Telephone Company	Phone Service All Departments Cell	\$330.78
Valli Information Systems	Monthly Main. On OTC	\$25.00
Walmart Community	Memorial Day/Paint/Vending/Bingo/KCD/Pool /Gym	\$1021.50
Xerox Financial Service	Lease Payment	\$37.00
Grand Total		\$25,595.54

Bills To Be Paid June 14, 2022 As Follows:

Affordable Tree Care	Root Feeding of Trees	\$1,075.00
APG of the Rockies	Graduation Sponsorship Advertising	\$150.00
BCN Telecom Inc.	Long Distance Town Properties	\$101.48
BDO	2021 FY Audit	\$29,000.00
Brian Holcomb	KCD 2022 DJ Services	\$1,000.00
Carbon Power & Light	Electricity/Vault WTP	\$32.76
Chelsy Smith	KCD Shirts/Lifeguard Tanks & Shorts	\$606.00
City of Laramie	Trash Tipping Fees	\$1,618.47
Corthell & King Law Office	Legal Services June, 2022	\$1,071.00
Dana Kepner Company, Inc.	Rubber Meter Washers/Gasket	\$24.00
Detectache Inc.	HMO Testing Kits	\$170.81
Energy Laboratories, Inc.	Water Report/Water Samples	\$693.50
Engineering Associates	Phase 1/Phase 2 Planning/Testing	\$19,757.69
Hanna Headlight	Monthly Website Fee	\$45.00
Hanna Hometown Market	Supplies for AML Meeting/Ice/Water/Supplies	
H.E.M	Memorial Day Luncheon/KCD 22 Supplies/Bingo	\$171.19
KTGA/KBDY	REC Logo Sign Materials/Labor	\$600.00
LONG Building Technologies	REC Graduation Name Mention	\$105.00
Norco, Inc.	REC Pumps Boiler Room Parts/Labor	\$4,643.89
Perkins Oil Company	Cylinder Rental	\$68.51
Quill Corporation	Fuel for Town Vehicles	\$2,138.43
R.P. Lumber Co., Inc.	Office/Janitor/Electronic Supplies	\$233.68
Rawlins Ace Hardware	Cemetery Council Request Patio Stones	\$1,133.60
Rawlins Aquatics Center	Town Park Maint.	\$41.97
Rawlins Auto Parts	Lifeguard Training S.Tykla	\$150.00
Saratoga Sun	Repair Maintenance Supplies	\$277.57
Tharpe Consulting	Advertising/Advertisement Renewal Liquor Licenses	\$363.00
The Radar Shop	HMO Training for Ted Kranenberg	\$495.00
Town of Hanna	HMO Radar Recertification/Maint.	\$280.00
Town of Hanna	Town Property Utilities	\$650.84
Union Telephone Company	KCD 2022 Price Money/Change Bag Money	\$450.00
USA Blue Book	Telephone Services for Departments	\$795.48
Valli Information Systems	WTP Supplies	\$571.06
Viper Underground, Inc.	Monthly Maint. On OTC	\$25.00
WYO Machinery Company	Water Meters/MXU's	\$4,900.00
Xesi Document Solutions	PWD Coupling for Loader	\$93.98
	Contract Base charge/Overage Charge	\$333.41
Grand Total		\$73,867.32

Cm. Sikes moved to approve Income Statement for May, 2022, Ratify Bills Paid May 31, 2022, May Payrolls, Bills to be Paid June 14, 2022 Cm.
 Nordquist seconded the motion. The motion carried with all present members voting aye.

VISITORS:

Yvonne Johnson with CCEDC discussed possible housing possibilities here in Hanna for any workers that will be working in or around Hanna. Aaron Spenny with WYDOT discussed plans to begin working on Highway 72 including our overpass starting August 16th, 2022. Plans to pour concrete beginning the 2nd week of August. Looking into have a pilot car for traffic control.

UNFINISHED BUSINESS:

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UN-TABLE DISCUSSION/APPROVAL OF BOILER REPLACEMENT OR REPAIR ESTIMATES AT THE RECREATION CENTER.

Cm. Fowler moved to approve **un-table of boiler replacement or repair estimates at the Recreation Center**. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE BOILER REPLACEMENT OR REPAIR ESTIMATES AT THE RECREATION CENTER.

Cm. Sikes moved to approve **boiler replacement or repair estimates at the Recreation Center**. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE SECOND READING OF ORDINANCE 395 2022-2023 FISCAL YEAR BUDGET.

Cm. Sikes moved to approve **Second reading of Ordinance 395 2022-2023 Fiscal Year Budget**. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

NEW BUSINESS:

DISCUSS/APPROVE NORTH FORK ENGINEERING NOTICE OF TERMINATION, TASK ORDER 7008.19015

Cm. Sikes moved to approve **North Fork Engineering Notice of Termination, Task Order 7008.19015**. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVE REMOVING LESLEY BIRGE AS SIGNER ON ALL ACCOUNTS.

Cm. Nordquist moved to approve **removing Lesley Birge as signer on all Accounts**. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

APPROVE RESOLUTION 2022-557 ISSUING AN OPEN CONTAINER WAIVER PERMIT TO PERMIT OPEN CONTAINERS AT THE HANNA PARKS AND RECREATION CENTER WITHIN THE TOWN OF HANNA, WYOMING DURING THE SIP AND PAINT PARTY ON JULY 8, 2022

Cm. Nordquist moved to approve **Resolution 2022-557 issuing an Open Container Waiver Permit to permit Open Containers at the Hanna Parks and Recreation Center within the Town of Hanna, Wyoming during the Sip and Paint Party**. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE AIR HANDLING UNIT INSPECTIONS ESTIMATE FOR THE RECREATION CENTER.

Cm. Nordquist moved to approve **Air Handling Unit Inspections estimate for the Recreation Center**. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE APPLICATION OF JACKIE REDDISH TO THE HANNA HOUSING AUTHORITY BOARD.

Cm. Sikes moved to approve **Application of Jackie Reddish to the Hanna Housing Authority Board**. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSSION WAS HELD CONCERNING THE HANNA MARSHALS OFFICE SUBMITTING GRANTS WITH NO MATCHING FUNDS WITHOUT A RESOLUTION.

APPROVE RESOLUTION 2022-558 AUTHORIZING THE TOWN OF HANNA MARSHAL'S OFFICE TO SUBMIT AN APPLICATION TO THE COPS GRANT FOR \$10,000.00 TO ASSIST FINANCIALLY IN THE PROCESS OF THE HMO BECOMING CERTIFIED/ACCREDITED.

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Cm. Nordquist moved to approve **Resolution 2022-558 authorizing the Town of Hanna Marshal's Office to submit an application to the COPS Grant for \$10,000.00 to assist financially in the process of the HMO becoming certified/accredited.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE RESOLUTION 2022-559 AUTHORIZING THE TOWN OF HANNA MARSHAL'S OFFICE TO SUBMIT AN APPLICATION TO THE COPS GRANT PROGRAM UP TO \$20,000.00 FOR PURCHASING POLICE EQUIPMENT.

Cm. Sikes moved to approve **Resolution 2022-559 authorizing the Town of Hanna Marshal's Office to submit an application to the COPS Grant Program up to \$20,000.00 for purchasing police equipment.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE RESOLUTION 2022-560 AUTHORIZING THE TOWN OF HANNA TO SUBMIT AN APPLICATION TO THE EDA GRANT IN THE AMOUNT OF \$1,858,480.00 TO INSTALL AND RETROFIT THE REC CENTER WITH SOLAR PANELS TO OFFSET THE ELECTRICITY AND HEATING COSTS.

Cm. Nordquist moved to approve **Resolution 2022-560 authorizing the Town of Hanna to submit an application to the EDA Grant in the amount of \$1,858,480.00 to install and retrofit the Rec Center with Solar Panels to offset the electricity and heating costs.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

APPROVE RESOLUTION 2022-561 AUTHORIZING THE TOWN OF HANNA MARSHAL'S OFFICE TO SUBMIT AN APPLICATION TO THE ARPA GRANT IN THE AMOUNT OF \$30,000.00 TO PURCHASE NEW MOBILE RADIOS.

Cm. Nordquist moved to approve **Resolution 2022-561 authorizing the Town of Hanna Marshal's Office to submit an application to the ARPA Grant in the amount of \$30,000.00, to purchase new mobile radios.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

Donna Pipher requested the Town of Hanna purchase new boots for the Hanna Fire Department.

Leonard Gonzales asked about landfill fee's for those that live out of Town Limits, Trailer Parks, Apartment Buildings and how the billing is being handled.

EXECUTIVE SESSION:

Mayor Lois Buchanan made a motion to **GO INTO EXECUTIVE SESSION FOR LEGAL AND PERSONNEL MATTERS** at 8:40 pm.

Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

Cm. Nordquist made a motion to **Come out of Executive Session for Legal and Personnel Matters** at 9:02 pm. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

Cm. Sikes made a motion to **Approve the minutes of Executive Session.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

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“The minutes of the executive session shall be placed in an envelope marked with the date of the executive session, sealed and filed in the clerk’s office. By law the minutes are confidential and not subject to public inspection and shall be produced only in response to a valid court order.”

ADJOURNMENT:

Cm. Nordquist moved **to adjourn the meeting at 9:09 pm.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

Ann Calvert
Town Treasurer/Clerk

Lois Buchanan
Mayor