

December 19th , 2022

THE SPECIAL REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Buchanan called the special regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

- Sam Sikes
- Tracy Fowler
- Jayson Nordquist
- Bill Dys

Also present:

- | | |
|--------------------------------|-----------------|
| Town Treasurer/Clerk: | Ann Calvert |
| Clerk/Treasurer/Clerk of Court | Vivian Gonzales |
| Hanna Marshal: | Ted Kranenberg |
| Rec Center Director: | Mike Armstrong |

APPROVE AGENDA:

Cm. Nordquist **moved to approve the agenda.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Sikes **moved to approve the Special Regular meeting minutes for November 22, 2022.** Cm Fowler seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB	Meet Qtrly.
Public Works Department	December, 2022 Report
WTP	December, 2022 Report
Marshal's Office	December, 2022 Report
Rec Center	December 2022 Report
SCWEMS	October, 2022 Minutes
CCVC	November, 2022 Minutes
Hanna Housing Board	November, 2022 Minutes & Report
Museum Board	November, 2022 Minutes & Financials
2019 SPT JPB	October, 2022 Minutes and Reports
CCCOG	No Report
Engineering Associates	Written Report
WSCN Advisory Council	October, 2022 Minutes, and November Agenda

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Cm. Nordquist **moved to approve all Board and Department Reports.**
 Cm. Dys seconded the motion. The motion carried with all present members voting aye.

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID November 30, 2022, AS FOLLOWS:

Amazon	Prime Membership	\$139.00
Amazon	Janitor Supplies & Electronic Supplies	\$287.04
Amazon	Supplies for Rec Center	\$7.29
Black Hills Energy	Monthly Utilities	\$9,038.06
Menards	2 rolls insulation	\$37.72
Microsoft Azure	Monthly backup to server	\$25.95
Perkins Oil	Fuel Bill for November	\$2,705.36
Rocky Mtn Power	Monthly Utilities	\$15,793.70
Sam's Club	Office Supplies	\$94.22
Sam's Club	Janitor Supplies	\$39.98
Sam's Club	Activity Supplies	\$76.16
Sam's Club	Vending Machine Supplies	\$48.62
Saratoga Sun	Newspaper subscription	\$37.00
Union Telephone	Cell Phone Services	\$331.66
US Post Office	Bulk Mailings	\$68.45
Xerox	Lease Payment	<u>\$37.00</u>
Grand Total		\$28,767.21

Bills To Be Paid December 20, 2022 As Follows:

BCN Telecom	Long Distance Charges	\$90.43
CCCOG	Annual Membership	\$50.00
Carbon Power and Light	Monthly Charge	\$33.13
City of Laramie	Tipping Fees	\$1,531.53
Energy Laboratories, INC.	Water Samples and fees	\$52.00
Engineering Associates	Engineering Fees-Old Town Water Project Phase II	\$29,386.78
Ferguson Waterworks	Annual Service Agreement	\$40.68
Hanna Headlight	Monthly Website Fee	\$45.00
	Roll off fees, Haul and Tipping Fees and Portable	
HoneyWagon Sanitation	Potty	\$2,575.60
Kilburn Tire	Tire Senor-PWD	\$49.95
Long's Building Technologies	Rec Center HVAC upgrade	\$20,721.48
Norco	Cylinder Rental-December	\$66.30
Nugget Bar	22 Employee Appreciation Dinners	\$328.90
Quill Corporation	Janitor Supplies, Office Supplies	\$672.43
Rawlins Auto Parts	Oil and Fuel Filters	\$144.07
Sierra Heating and Sheet Metal	Replace vents on WTP Furnace	\$470.00
Thatcher Company	Rec Center Chemical's	\$1,446.66
Town of Hanna	Town Property Utilities	\$657.26
Union Telephone Company	Telephone Services for Departments	\$804.99
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
WARWS	Annual Membership	\$475.00
Xesi Document Solutions	Contract Base Charge and Copies-Town Hall	\$279.44
Grand Total		\$59,946.63

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Cm. Fowler **moved to approve Income Statement for November 2022, Financial Summary for November, Ratify Bills Paid November 30th 2022, November Payrolls, and Bills to be paid December 20th, 2022.** Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

VISITORS:

Ellen Bird with the Last Mile Transmission Line, was going to do a virtual power point presentation, due to technical difficulties we were unable to view, handouts were provided of the presentation to the Mayor and Council for review and Ellen's contact info was made available for any questions or concerns.

UNFINISHED BUSINESS:

APPROVAL TO UNTABLE APPROVAL/DISCUSSION ON WHAT PROJECT TO PUT THE 2022 WYOMING COMMUNITY GAS MONIES INTO, WE WILL RECEIVE \$3,875.13, IN MARCH OF NEXT YEAR.

Cm. Sikes **moved to approve to un-table approval/discussion on what project to put the 2022 Wyoming Community Gas monies into, we will receive \$3,875.13 in March of next year.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON WHAT PROJECT TO PUT THE 2022 WYOMING COMMUNITY GAS MONIES INTO WE WILL RECEIVE \$3,875.13 IN MARCH OF NEXT YEAR..

Cm. Nordquist **moved to approve putting the funds back into the outdoor restroom fund for the Rec Center Park area.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO UNTABLE APPROVAL/DISCUSSION ON THE NEW YEARLY MAINTENANCE PROPOSAL FROM LONG'S TECHNOLOGY FOR FISCAL YEAR 2022-2023.

Cm. Nordquist **moved to un-table the approval/discussion for the new yearly maintenance proposal from Long's Technology for fiscal year 2022-2023.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON THE NEW YEARLY MAINTENANCE PROPOSAL FROM LONG'S TECHNOLOGY FOR FISCAL YEAR 2022-2023.

Cm. Nordquist **moved to approve the new yearly maintenance proposal from Long's Technology for fiscal year 2022-2023.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO UNTABLE APPROVAL/DISCUSSION ON PROPOSAL FROM MARSHAL'S OFFICE FOR NEW BODY CAMERAS AND TAZER'S

Cm. Nordquist **moved to approve to un-table approval/discussion on proposal from Marshal's office for new body cameras and tazers.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

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APPROVAL/DISCUSSION TO APPROVE THE PROPOSAL FROM MARSHAL'S OFFICE FOR NEW BODY CAMERAS AND TAZER'S.

Cm. Nordquist **moved to approve purchasing the tazers and wait for a grant for the purchase of the body camera's** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

APPROVAL OF HAVING BANK OF COMMERCE AS A DEPOSITORY FOR THE TOWN OF HANNA FUNDS.

Cm. Nordquist made a motion to approve, **approval of having Bank of Commerce as a depository for the Town of Hanna Funds.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON PROPOSALS SUBMITTED TO REPLACE MARSHAL'S OFFICE FRONT DOOR.

Cm. Dys made a motion to **approve the bid from Osprey Construction to fix the Hanna Marshal's Office front door.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON APPROVAL FOR MAYOR AND COUNCILMEMBERS TO ATTEND THE 2023 WAM WINTER WORKSHOP IN CHEYENNE JANUARY 25TH -27TH, 2023.

Cm. Sikes moved to **approve approval for the Mayor and Council Members to attend the 2023 WAM Winter Workshop in Cheyenne January 25th- 27th, 2023** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

ADJOURNMENT:

Cm. Fowler made a motion to adjourn at **7:34 p.m.** Cm. Dys seconded the motion. Motion carried with all present members voting aye.

Vivian Gonzales
Clerk/Treasurer

Jon Ostling
Mayor

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