

November 22 , 2022

THE SPECIAL REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Buchanan called the special regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken, Council Members present constituting a quorum were:

Council Members:

- Sam Sikes
- Tracy Fowler
- Jayson Nordquist

Absent:
Bill Dys

Also present:

- | | |
|--------------------------------|-----------------|
| Town Treasurer/Clerk: | Ann Calvert |
| Clerk/Treasurer/Clerk of Court | Vivian Gonzales |
| Public Works: | Larry Korkow |
| Hanna Marshal: | Ted Kranenberg |
| Rec Center Director: | Mike Armstrong |

APPROVE AGENDA:

Cm. Nordquist **moved to approve the agenda.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Nordquist **moved to approve the September 13th, 2022 Regular Meeting Minutes, October 11th, 2022 Regular Meeting Minutes, and November 15th, 2022 Regular Meeting Minutes.** Cm Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

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|--------------------------------|---|
| HCJPB | October and November, 2022 Minutes |
| Public Works Department | October and November, 2022 Report |
| WTP | October and November, 2022 Report |
| Marshal's Office | October and November, 2022 Report |
| Rec Center | October and November 2022 Report |
| SCWEMS | August & September, 2022 Minutes, June Financials |
| CCVC | July, August, September & October 2022 Minutes |
| Hanna Housing Board | September, and October 2022 Report |
| Museum Board | September & October, 2022 Minutes & Financials |
| 2019 SPT JPB | August & September, 2022 Minutes, September Agenda |
| CCCOG | No Report |
| Engineering Associates | Verbal Report |
| WSCN Advisory Council | July, 2022 Minutes and October Agenda |

Cm. Sikes **moved to approve all Board and Department Reports.** Cm. Nordquist seconded the motion. The motion carried with all present member's voting aye.

FINANCIAL REPORTS:**BILLS TO BE RATIFIED PAID September 30, 2022, AS FOLLOWS:**

Amazon	Office and Janitorial Supplies	\$147.97
Amazon	Janitor Supplies	\$62.12
Amazon	Supplies and Activity Supplies-Rec Center	\$219.99
Black Hills Energy	Monthly Utilities	\$4,185.42
	Roll off fees, tipping fees, Portable Toilet for	
Honeywagon Sanitation	September	\$2,465.29
Microsoft Azure	Server Back-up	\$25.95
Perkins Oil	Fuel Bill for September-2022	\$2,206.92
Pitney Bowes	Postage and Rental Fees	\$175.98
Rocky Mtn Power	Monthly Utilities	\$3,451.96
Sam's Club	Bingo and Vending Supplies-Rec Center	\$86.88
Thermal Filters	Filters for Rec Center	\$440.00
Union Telephone Company	Cell Phones, Notepad, and Laptop Monthly Bill	\$332.16
US Post Office	Certified Letters for Dog Hobby Kennel	\$141.30
Valli Information Systems	Monthly Maintenance on OTC Payments	\$25.00
Xerox	Lease Payment for Copier	\$37.00
Grand Total		\$14,003.94

BILL TO BE RATIFIED PAID October 31, 2022 AS FOLLOWS:

Amazon.com	Activity Supplies for the Rec Center	\$83.96
Black Hills Energy	Monthly Utilities	\$3,988.59
Carbon County Treasurer	Lien Filing Fees	\$171.00
Casper College	Online Course for Town Clerk	\$69.00
City Market	AML Meeting lunch supplies	\$3.99
Corthell and King Law Office	Legal Fees	\$176.00
Honeywagon Sanitation	Roll off Fees, tipping fees, Portable toilet for October	\$1,748.17
In the Swim	Pool ladder step replacements	\$227.98
Perkins Oil	Fuel Bill for October	\$2,323.92
Rocky Mtn Power	Monthly Utilities	\$3,837.30
Team Viewer	Monthly Subscription	\$88.41
Union Telephone	Cell Phone Services	\$331.66
US Post Office	Bulk Mailings	\$68.45
Walmart	AML Lunch Supplies	\$108.41
WY Office of State Lands	DW #197 Loan Payment	\$35,394.76
Xerox	Lease Payment	\$37.00
Grand Total		\$48,892.66

Bills To Be Paid November 23, 2022 As Follows:

Affordable Tree Care	Root Feeding for Town Trees	\$1,075.00
BCN Telecom	Long Distance Charges	\$95.41
Beth Woodward	Water and Sewer Deposit	\$42.64
Blakeman Propane	WTP Propane-Heat	\$1,393.20
Bobcat Doors & Construction	Door Spring replacement on garage door	\$80.00
Carbon Power and Light	Monthly Charge	\$32.76
City of Laramie	Tipping Fees	\$1,620.36
CNA Surety	Bond-Judge Massey	\$100.00
Dana Kepner Company	Supplies	\$441.40
Engineering Associates	Engineering Fees-Old Town Water Project	\$13,830.12
Hanna Home Town Market	Cookies for AML Meeting	\$18.77
Hanna Home Town Market	Bingo Supplies	\$7.81
Hanna Home Town Market	Bingo Supplies	\$8.61
Hanna Home Town Market	Bingo Supplies	\$3.89
Hanna Home Town Market	Cookies for a meeting	\$10.38
	Costs for tear down and reassemble of building-	
Howard Concrete	landfill	\$10,165.17
Kilburn Tire	12 tires mounted and balanced=PWD	\$3,379.32
Melisa Sikes	CPR Cards	\$50.00
Nationwide	Bond Purchase for Clerk Gonzales	\$198.00
Norco	Cylinder Rental-October-November	\$134.81
Quill Corporation	Annual Membership	\$69.00
Rawlins Auto Parts	Supplies-Oil and Filters	\$174.76
Recreation Supply	Pool Water Testing Supplies	\$219.36
Saratoga Sun	Ad for final Payment for Phase 1 of waterline project	\$277.50
Tac One Consultants	Active Shooter Training-Marshal	\$350.00
Town of Hanna	Town Property Utilities	\$775.74
True Value of Laramie	Muratic Acid-Pool	\$287.76
Union Telephone Company	Telephone Services for Departments	\$804.99
USA Bluebook	Supplies for WTP	\$532.31
Valli Information	Monthly Maintenance on OTC Payments	\$25.00

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Viper Underground, INC.	Retainage for Old Town Waterline Rehab Phase 1	\$70,444.13
Xesi Document Solutions	Contract Base Charge and Copies-Town Hall	\$151.63
Grand Total		\$106,582.34

Cm. Sikes moved to approve **Income Statement for September and October 2022, Financial Summary for September and October, Ratify Bills Paid September 30th, and October 31st, 2022, September and October Payrolls, and Bills to be paid November 23rd, 2022.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

VISITORS:

NONE

UNFINISHED BUSINESS:

APPROVAL TO UNTABLE APPROVAL/DISCUSSION OF HOBBY KENNEL LOCATED AT 1009 BERYL DR SUBMITTED BY SHAYLIE COLCORD-LONDON.

Cm. Sikes moved to approve to **un-table approval/discussion of Hobby Kennel Located at 1009 Beryl Dr. Submitted by Shaylie Colcord-London.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF A HOBBY KENNEL LOCATED AT 1009 BERYL DR. SUBMITTED BY SHAYLIE COLCORD-LONDON.

Cm. Sikes moved to approve the **application submitted for a Hobby Kennel located at 1009 Beryl Dr. for Shaylie Colcord-London.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

NEW BUSINESS:

APPROVAL OF FOWL PERMIT SUBMITTED BY STEVEN GROVER AT 212 N LOVE ST.

Cm. Nordquist moved to approve **Approval of fowl permit submitted by Steven Grover at 212 N. Love St.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVAL TO PUT THE OLD TOWN WATER SYSTEM REHABILITATION PHASE 2 PROJECT UP FOR BID.

Cm. Sikes moved to approve **Approval to put the Old Town Water System Rehabilitation Phase 2 Project up for Bid.**

Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

APPROVAL OF THE WYDEQ PERMIT APPLICATION TO CONSTRUCT ON THE PHASE 2 OF THE OLD TOWN WATER SYSTEM REHABILITATION PROJECT AND TO HAVE THE MAYOR SIGN.

Cm. Nordquist moved to approve **Approval of the WYDEQ Application to construct on the phase 2 of the Old Town Water System Rehabilitation Project and have the Mayor sign.** Cm. Fowler seconded the motion.

Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2022-573, A RESOLUTION ENHANCING THE NAME OF THE HANNA PARKS AND RECREATION CENTER TO “HANNA MINER MEMORIAL PARKS AND RECREATION CENTER”.

Cm. Nordquist moved to **Approve a Resolution enhancing the name of the Hanna Parks and Recreation Center to “Hanna Miner Memorial Parks and Recreation Center.”** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2022-575, A RESOLUTION TO ALLOW OPEN CONTAINER AT THE REC CENTER FOR SIP AND PAINT PARTIES ON NOVEMBER 18TH AND DECEMBER 16TH, 2022.

Cm. Sikes moved to approve, **Resolution 2022-575, a resolution to allow open containers at the Rec Center for Sip and Paint Parties on December 16th, 2022.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON WHAT TO NAME AS A NEW WYOMING COMMUNITY GAS PROJECT WITH OUR MONIES WE WILL RECEIVE IN MARCH IN THE AMOUNT OF \$3,875.13.

Cm. Nordquist moved to **table the discussion on the Wyoming Community Gas Project Monies until December council meeting.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON THE NEW PROPOSAL FOR THE LONG'S MAINTENANCE AGREEMENT FOR THE REC CENTER.

Cm. Sikes moved to approve, **to table the discussion on the new Proposal for the Long's Maintenance Agreement for the Rec Center.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF HAVING RNB STATE BANK AS A DEPOSITORY FOR THE TOWN OF HANNA FUNDS.

Cm. Nordquist made a motion to approve, **Approval of having RNB State Bank as a depository for the Town of Hanna Funds.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON RESOLUTION 2022-576, A RESOLUTION AUTHORIZING SUBMISSION OF A WYOMING DEPARTMENT OF HEALTH EMS REGIONALIZATION PILOT PROJECT GRANT ON BEHALF OF SOUTH CENTRAL WYOMING EMERGENCY MEDICAL SERVICES FOR THE PURPOSE OF EDUCATION OF EMS PERSONNEL AND TWO QUICK RESPONSE VEHICLES.

Cm. Nordquist made a motion to **approve Resolution 2022-576, A Resolution authorizing submission of a Wyoming Department of Health EMS Regionalization Pilot Project grant on behalf of SCWEMS for the purpose of education of EMS Personnel and Two Quick Response Vehicles.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye. Cm. Fowler abstained.

APPROVAL/DISCUSSION ON RESOLUTION 2022-577, A RESOLUTION AUTHORIZING THE SUBMISSION FOR THE HANNA REC CENTER TO APPLY FOR A \$2500.00 GRANT FOR POOL EQUIPMENT AND SUPPLIES TO BRIDGE STREET BARGAINS

Cm. Sikes moved to **approve Resolution 2022-577, A Resolution authorizing the submission for the Hanna Rec Center to apply for a \$2500.00 grant for Pool Equipment and Supplies to Bridge Street Bargains.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON FIRST READING OF ORDINANCE 397, AN ORDINANCE AMENDING THE ANNUAL FISCAL YEAR 2022-2023 BUDGET TO INCLUDE UNEXPECTED REVENUES FOR THE HANNA MARSHAL'S OFFICE AND REC CENTER ACQUIRED BY APPLYING FOR LOCAL GRANTS.

Cm. Nordquist moved to **approve the first reading of Ordinance 397, An Ordinance amending the annual fiscal year 2022-2023 budget to include unexpected revenues for the Hanna Marshal's Office and Rec Center acquired by applying for local grants.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DISCUSSION ON AN MOU WITH THE TOWN OF HANNA, HANNA RECREATIONAL CENTER AND CARBON COUNTY SCHOOL DISTRICT #2 FOR A BOYS AND GIRLS CLUB.

Cm. Nordquist moved to **approve an MOU with the Town of Hanna, Hanna Recreational Center and Carbon County School District #2 for a Boys and Girls Club.** Cm. Fowler seconded the motion. Motion carried with all present members voting aye.

APPROVAL/DICUSSION ON POLICE EQUIPMENT PROPOSAL FOR THE MARSHAL'S OFFICE FOR BODY CAMERA'S AND TAZER'S.

Cm. Sikes moved to **table the discussion on Police Equipment Proposal for the Marshal's Office for body camera's and tazer's.** Cm. Nordquist seconded the motion. Motion carried with all present member's voting aye.

APPROVAL/DISCUSSION TO APPROVE CARY LAKE'S RESIGNATION FROM THE SOUTH CENTRAL WYOMING'S EMERGENCY MEDICAL SERVICES BOARD AS THE HANNA REPRESENTATIVE AND TO DECLARE A VACANCY.

Cm. Nordquist moved to **approve the Resignation from Cary Lake from the South Central Wyoming Emergency Medical Services board as Hanna's representative and to declare a vacancy.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL.DISCUSSION TO APPROVE HAVING AN EMPLOYEE APPRECIATION DINNER ON DEC. 10TH, 2022 AT THE NUGGET.

Cm. Nordquist moved to **approve having an employee appreciation dinner on December 10th, 2022 at the Nugget.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

CITIZEN PARTICIPATION:

ADJOURNMENT:

Cm. Fowler made a motion to adjourn at **7:58 p.m.** Cm. Nordquist seconded the motion. Motion carried with all present members voting aye.

Vivian Gonzales
Clerk/Treasurer

Lois Buchanan
Mayor

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